



Fire & Emergency Services:

Grant of Fire License

Provided as a service through 'SilpaSathi', the Online Single Window portal of the State (West Bengal)

User Manual

User Manual

Grant of Fire License

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Introduction

This document is intended to serve as a User Manual for grant of the service “Grant of Fire License” by Fire & Emergency Services, Govt. of West Bengal through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

Grant of Fire License is required to ensure that a business or establishment meets fire safety regulations and protects the lives of people and property from fire hazards. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Consent Letter of Landowner, if rented premises	A Consent Letter of Landowner is a document that grants permission to an individual or organization to use their land for a specific purpose
2.	FSR document, if yes	Fire Safety Recommendation Certificate

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#	Documents Required	Detailed Description
3.	Old License (if any)	Old License
4.	PAN Card of the applicant	Permanent Account Number
5.	Upload other documents (if any)	Upload other documents

Timeline (WBRTPS)

Grant of Fire License has an WBRTPS timeline of 60 days till approval by the authorities.

Instructions related to the application form

Sl. No.	Field Name	Instructions
1.	Applicants Basic Information	Enter Applicants Basic Information which include name, phone number, email id, ID card, etc
2.	Address of the Property	Enter address details of the property: block, municipality, mouza, pincode
3.	Communication Address	Enter details of the address for communication
4.	Floor Area Details	Enter details of floor area
5.	Property details	Enter address
6.	Open Water Premises	Enter address, pin code, etc.

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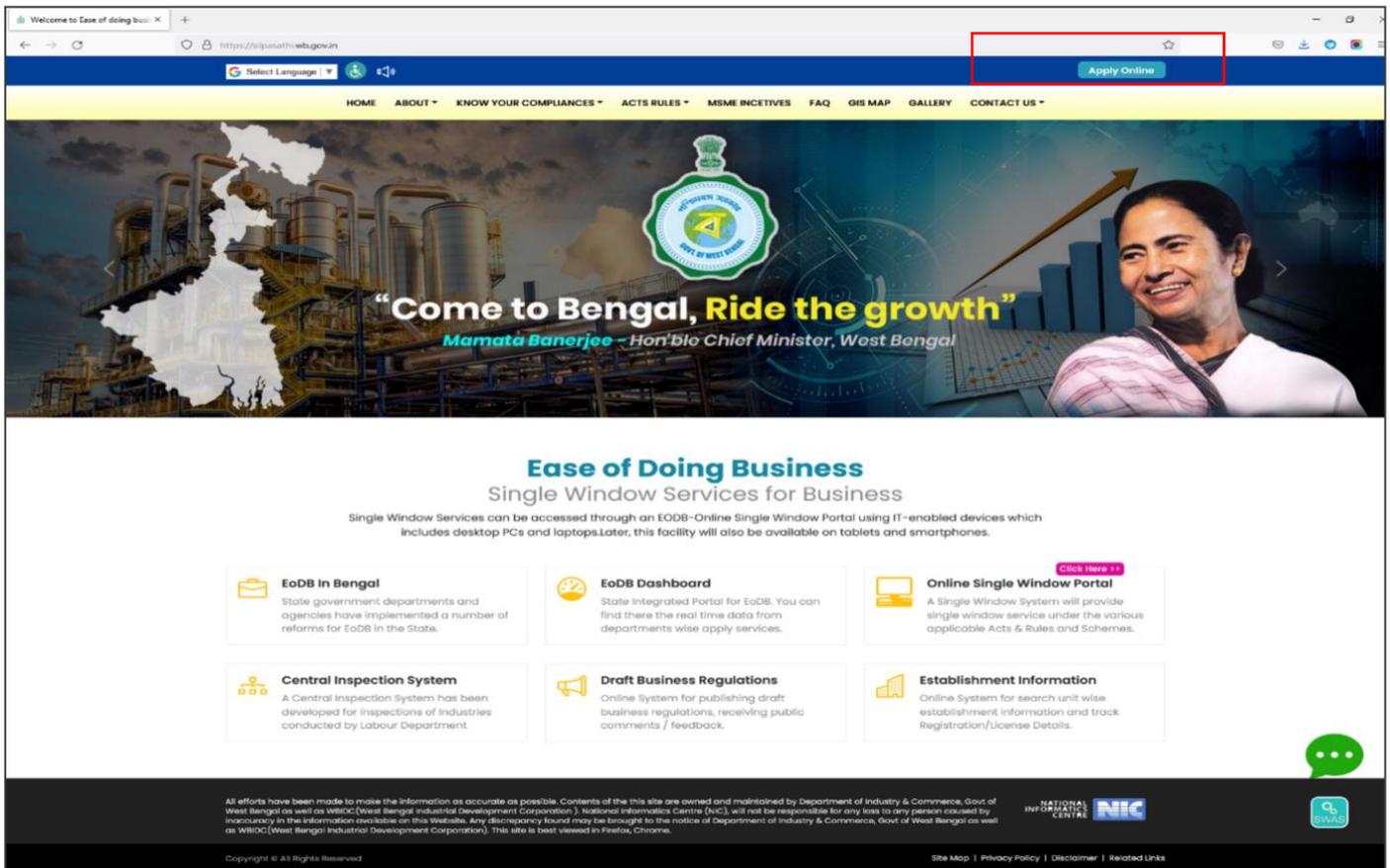
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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

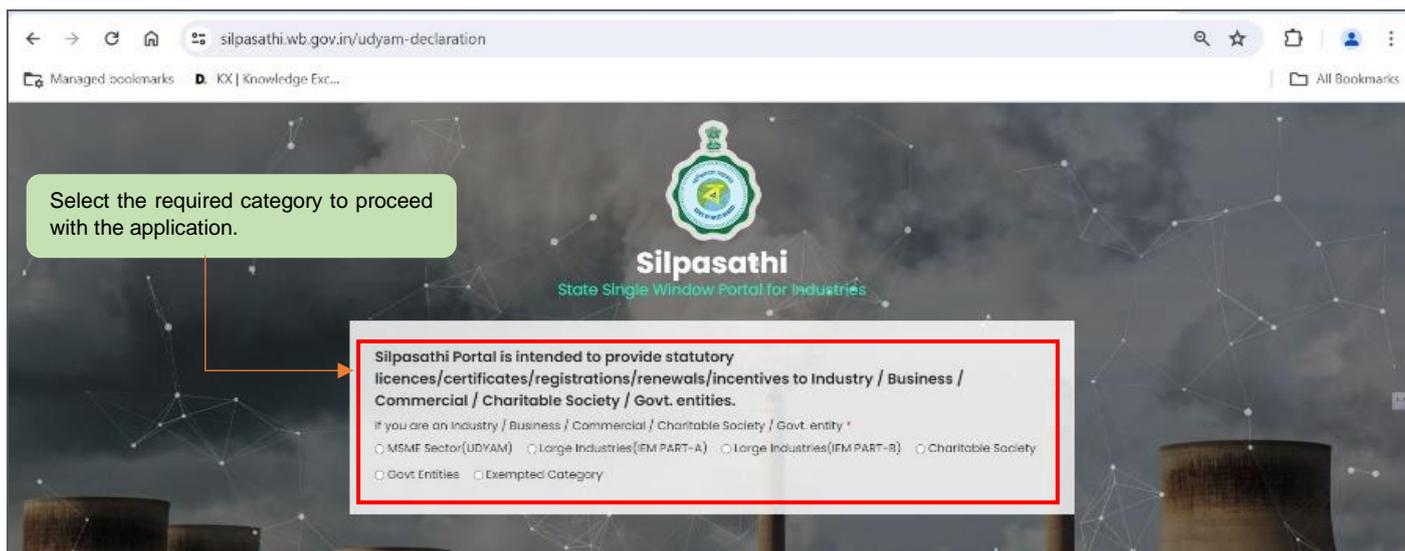


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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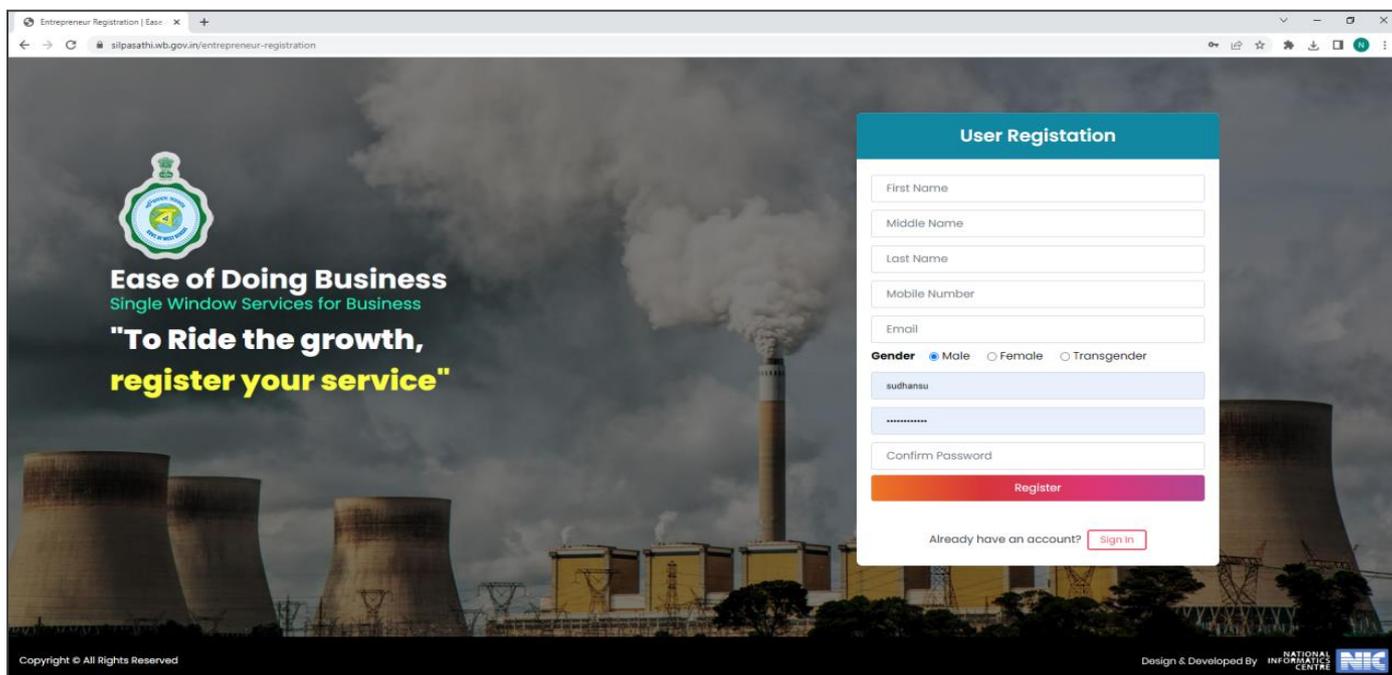
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A sign-up window appears on the screen. The user has to select 'Create New' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The 'User Registration' window will appear with the relevant fields that the applicant needs to fill accurately and click on 'Register' as shown by the below screenshot. In case the applicant already has an account, click on the 'Sign In' button and login using valid **User ID, password and Captcha**.

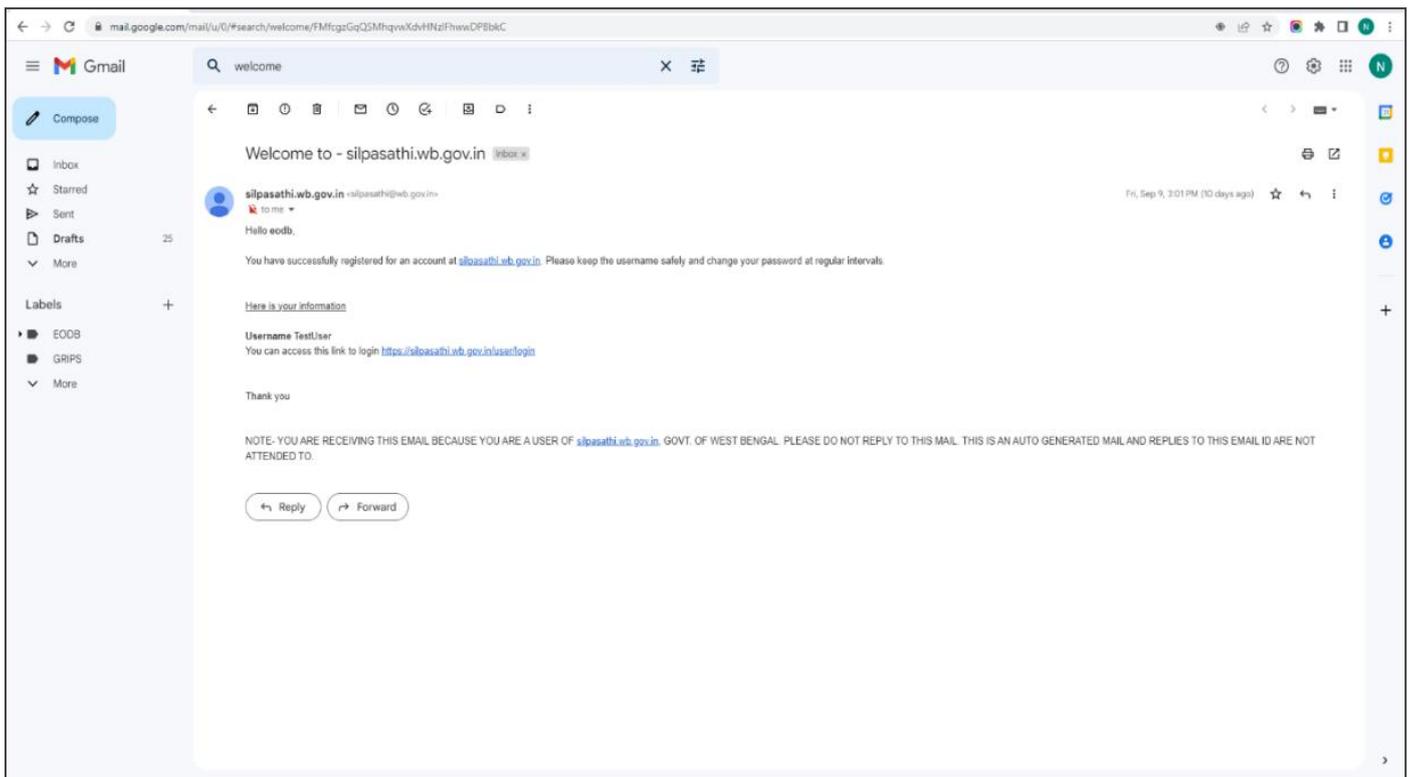


Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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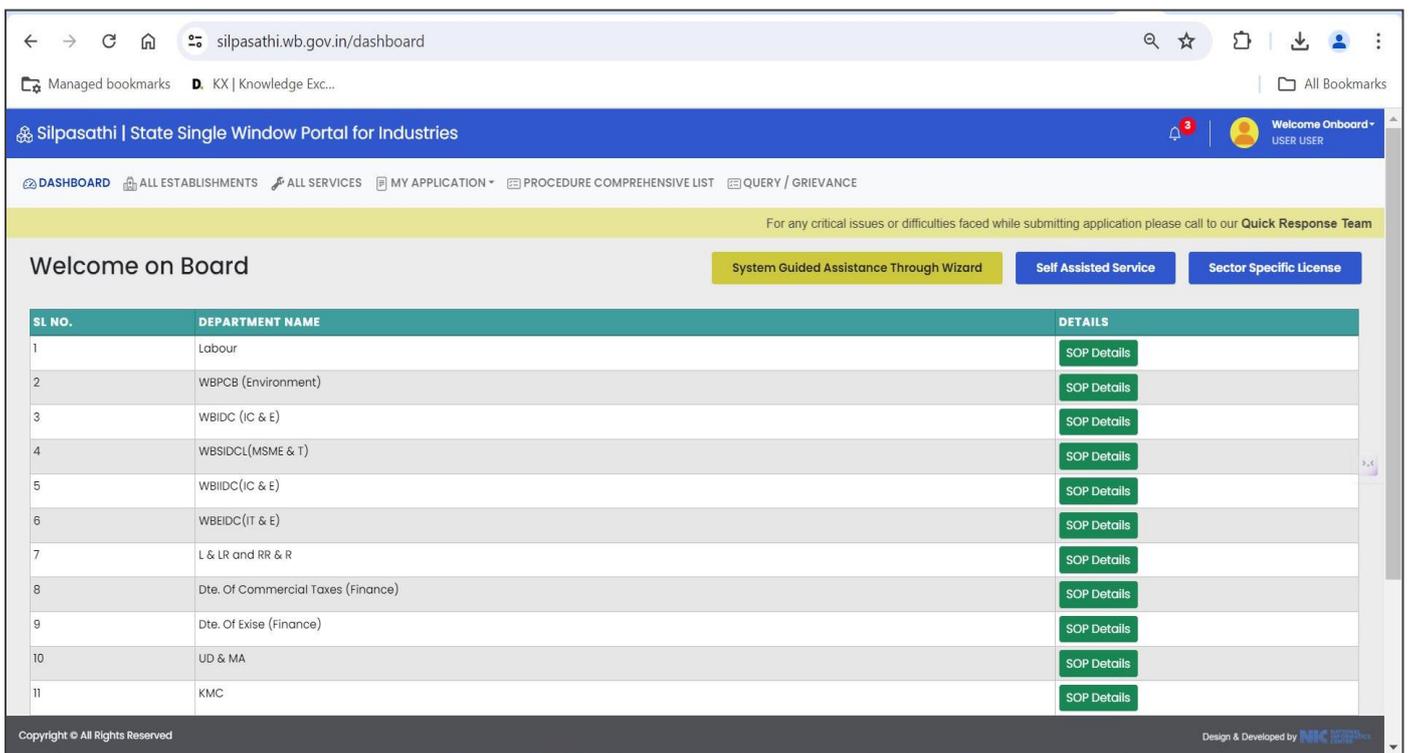
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

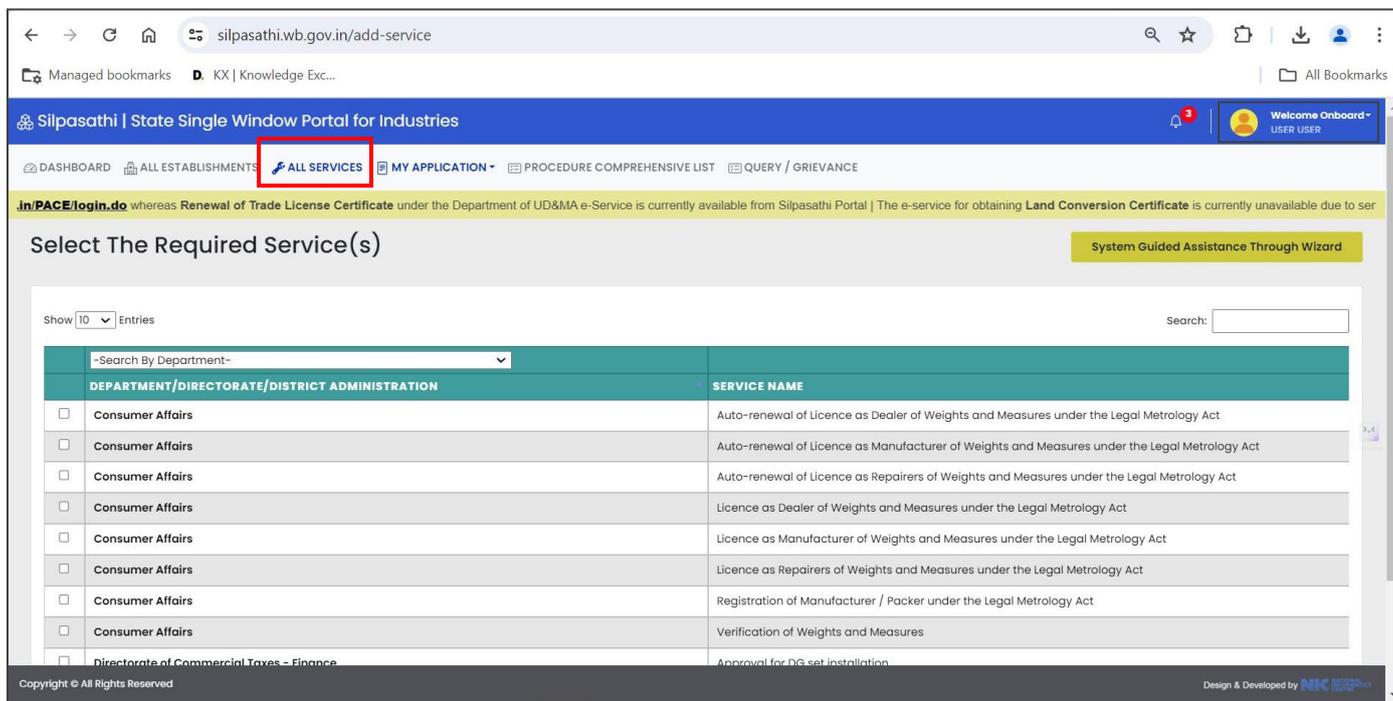


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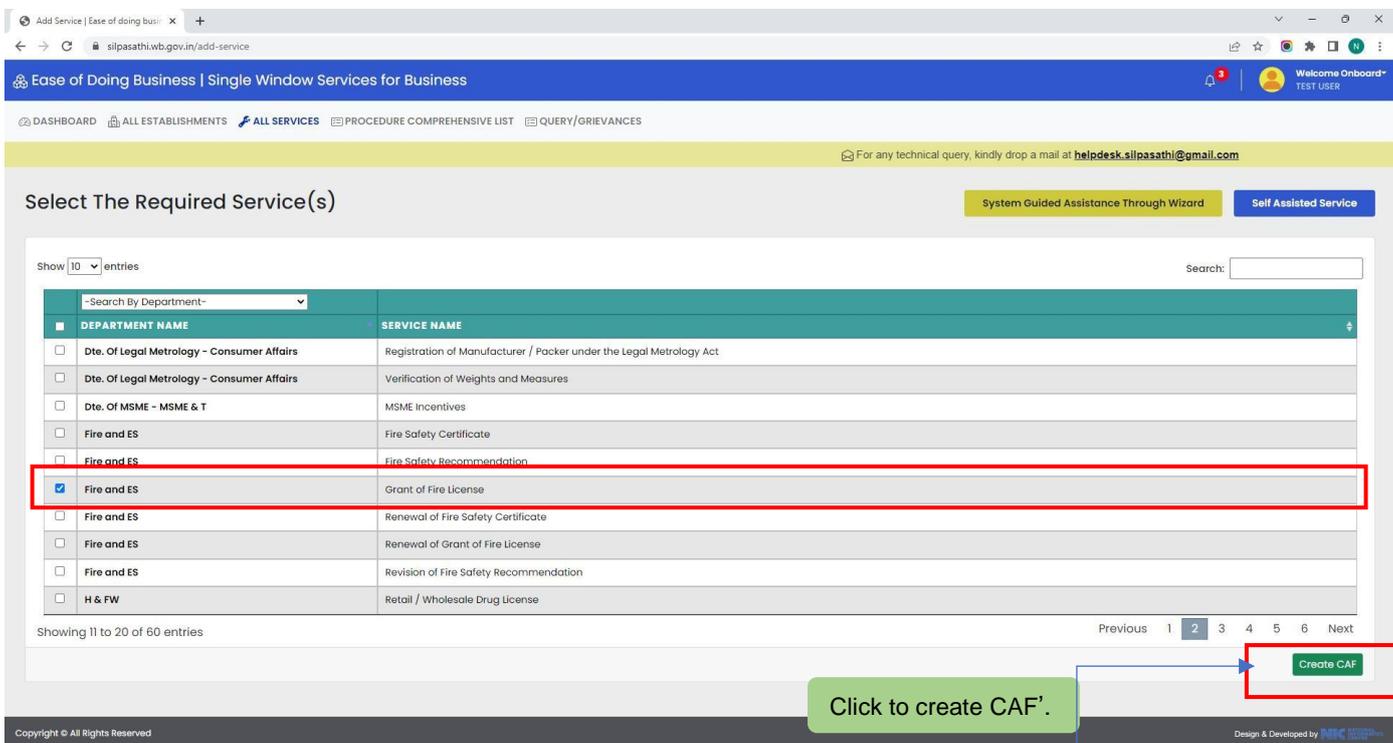
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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **Grant of Fire License**



After selecting the service **Grant of Fire License**, the applicant has to click on '[Create CAF](#)'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

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Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

The screenshot shows the 'Ease of Doing Business | Single Window Services for Business' dashboard. A green callout box on the left says 'CAF ID generated.' and points to a red-bordered box containing 'BUSINESS REFERENCE ID : CAF2022000421'. Another green callout box on the right says 'Click on 'Apply Online' to proceed with the application.' and points to a red-bordered box containing an 'Apply Online' button. Below the callouts is a table with one row for 'Grant of Fire License' with a progress bar showing 'Applied' as the current step.

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) ● Applied ● Forward ● Accept the Application for Payment ● Payment Completed ● Approve/Reject	

After clicking on '[Apply Online](#)' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

The screenshot shows the 'Common Application Form - CAF2022000421' with a progress bar at 10%. The form is divided into two main sections: 'Applicant's Basic Information' and 'Premises Or Site Address For Which Fire License Is Desired'. The 'Applicant's Basic Information' section includes fields for Salutation, First Name, Middle Name, Last Name, Date of Birth, Gender, Date of Application, Mobile No, E-mail, Aadhaar Card No, and PAN Card No. The 'Premises Or Site Address' section includes fields for Country, State, District, Sub division, Rural or Urban, Block/Municipality/Municipal Corporation, Block/Municipality/Municipal Corporation Name, Village / Town, Police Station, Post Office, Mouza Name, Borough No, Ward No, Plot No./Holding No./Premises No, Address Line 1, Address Line 2, Pin Code, and Nearest Fire Station to the Premises.

Applicant's Basic Information

Salutation *	First Name *	Middle Name	Last Name
Mr.	t	t	t
Date of Birth *	Gender *	Date of Application *	Mobile No *
Enter Date of Birth (DD/MM/YYYY)	Male	04-11-2022	7803091500
E-mail *	Aadhaar Card No	PAN Card No	
t@g.com	121234345665	CULPM5656F	

Premises Or Site Address For Which Fire License Is Desired

Country *	State *	District *	Sub division *
India	West Bengal	Coochbehar	CoochBehar
Rural or Urban *	Block/Municipality/Municipal Corporation *	Block/Municipality/Municipal Corporation Name *	Village / Town
Urban	Municipality	Cooch Behar	Cooch Behar Town
Police Station *	Post Office	Mouza Name	Borough No
Dinhata PS	Dinhata S.O	123/A	II
Ward No	Plot No./Holding No./Premises No	Address Line 1 *	Address Line 2
10	I/A	Address Line 1	Address Line 2
Pin Code *	Nearest Fire Station to the Premises *		
738165	Cooch Behar		

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The screenshot shows a web browser window with the URL `demo.silpasathi.wb.gov.in/caf/application79/RDhncckNFQWVaVWk0bEV6a3dJN0hudz09/RHBZWHJxeEdPNG945IAzbiBTQ2VHz09`. The form contains the following fields and sections:

- Accessability or Fire Engines:** Test Accessibility of Fire Engines (100), Capacity or fire pumps in litres per second (50), Capacity or fire pumps normal work pressure (250), Capacity or underground or overhead reservoir.
- Details Of Nearest Open Water Premises (Tank Or River):** Distance of the nearest open water (10), Access Details (Test Access Details), Approximate Area (100), Approximate Depth (50).
- Other Relevant Information:** Height of the building (15), Nature of Occupancy (Business), Annual Municipal Value of Warehouse or Workshop (1000), Other Information (Test Other Information), Have you obtained FSR for the Premises for which Fire License is needed? (Yes), If Yes, Please provide the FSR No (I2345), Have you obtained FSC for the Premises for which Fire License is needed? (Yes), If Yes, Please provide the FCS No (I23456), Have you ever applied for Fire License Earlier? (Yes), Was any of your earlier application for Fire License Rejected? (Yes), Please provide the Reason for Rejection (Application was Auto rejected).
- Floor Area Details:** Floor No (- Select -), Processing or Storage Area (0), Total Floor Area (0). [Add more field](#)
- Old Application Details:** AIN (Enter AIN), Application Date (Enter Application Date), Plot No. / Premise No. / Holding No. (Enter Plot No. / Premise No. / Holding No.), Status (Enter Status). [Add more field](#)

Navigation buttons: [Back](#), [Update & Continue >>](#) (highlighted with a red box).

Upon completion of the application process along with document submission, the applicant clicks on the **'Submit'** button for final submission of the application.

The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.

The screenshot shows the 'Upload Documents' page for application ID CAF2022000421. The page includes a navigation bar with 'EASE OF DOING BUSINESS | Single Window Services for Business' and a user profile 'WELCOME ONBOARD SUDHANSU MAHATO'. The document upload section is highlighted with a red box and contains the following items:

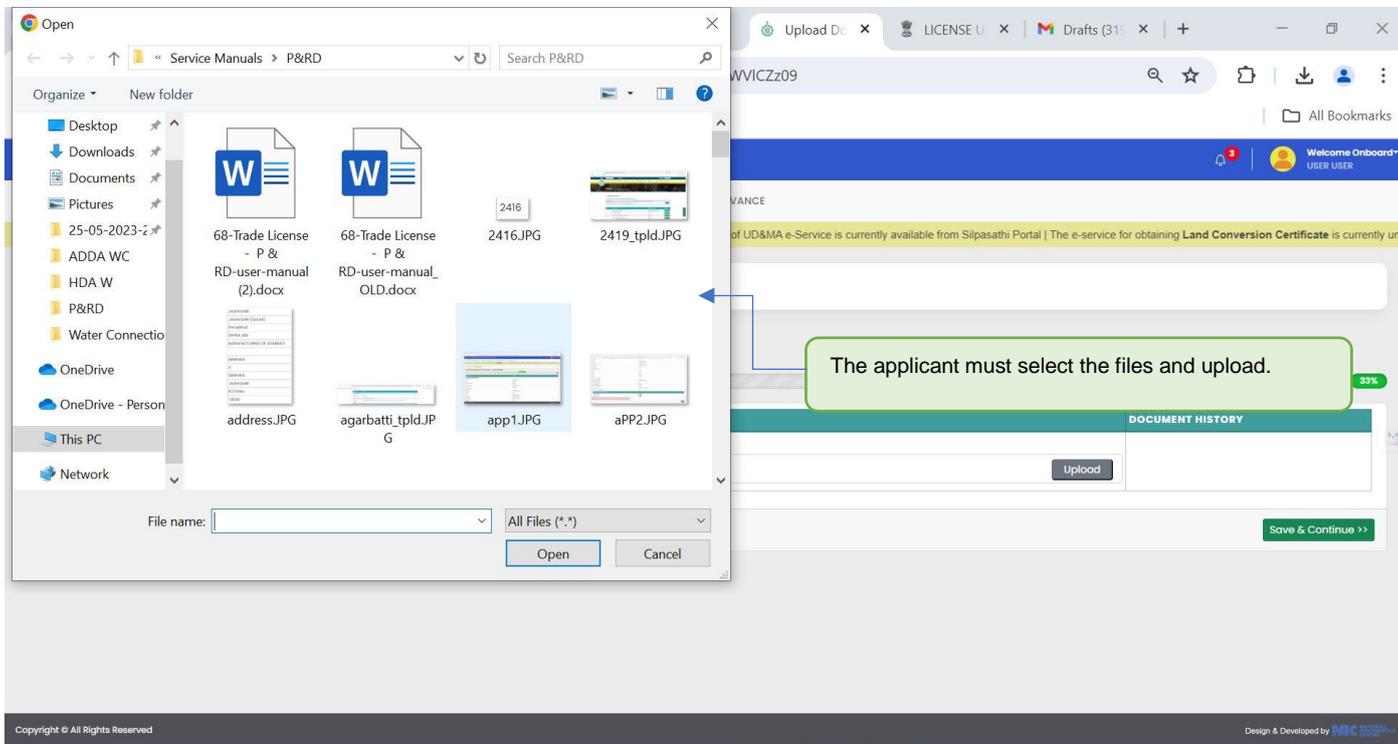
- 10. Consent Letter of Land Owner, if rented premises. [Choose File](#) No file chosen [Upload](#)
- 12. FSC document (if Yes) [Choose File](#) No file chosen [Upload](#)
- 13. FSR document (if Yes) [Choose File](#) No file chosen [Upload](#)
- 14. Old License, if Any [Choose File](#) No file chosen [Upload](#)
- 15. PAN card of the applicant [Choose File](#) No file chosen [Upload](#)
- 11. Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages (Upload Multiple pages) [Choose File](#) No file chosen [Upload](#)
- 9. UPLOAD OTHER DOCUMENTS (IF ANY) [Choose File](#) No file chosen [Upload](#) [Add more file](#)
- 3. Site Plan with Section Drawing in 1:100 scale cut into A4 sized pages (Upload Multiple pages) [Choose File](#) No file chosen [Upload](#)

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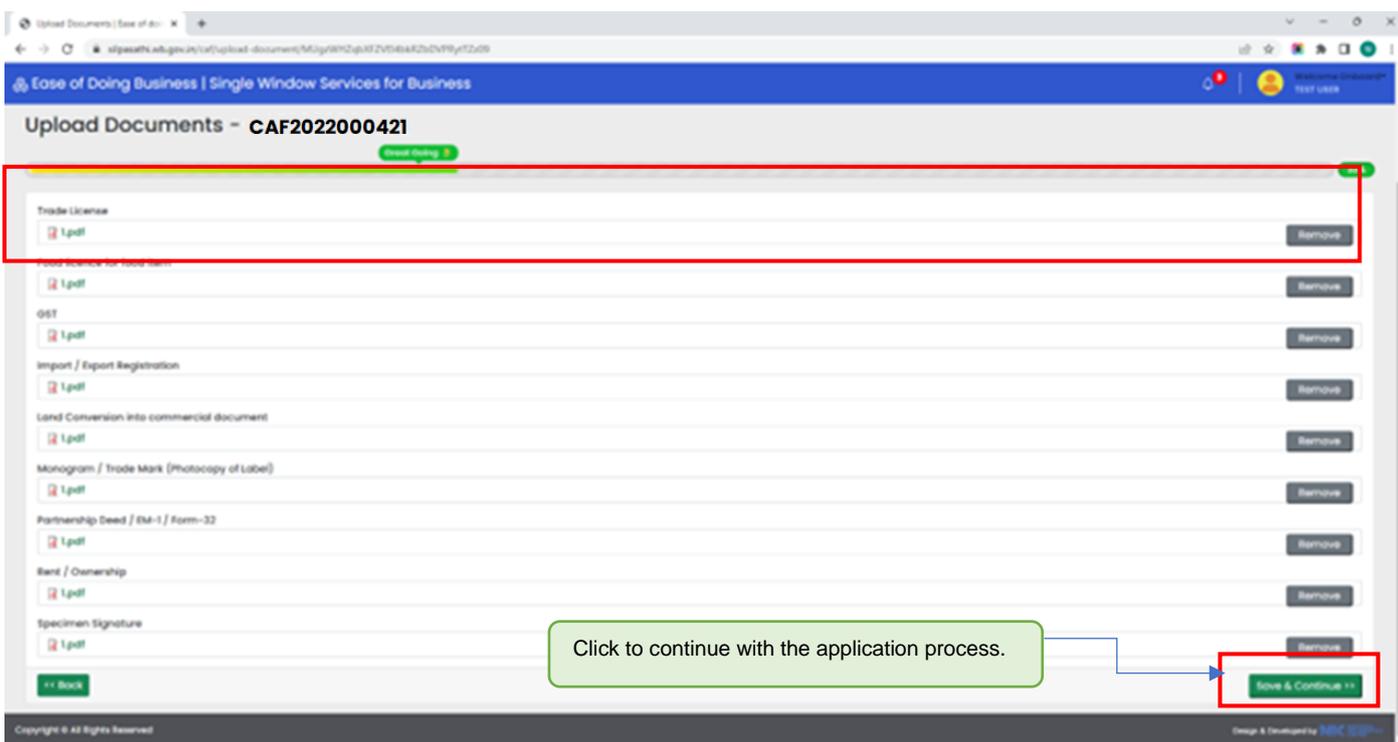
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The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on '**Browse**'. Once the required file is selected, the applicant has to click on '**Upload**' button to upload the files successfully.



The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.



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The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to 'Submit' button, as illustrated in the screenshots below.

Application Form

Common Application Form Preview - CAF2022000421

PARAMETERS	INPUTS
Name	Mr. t t t
Date of Birth	01-09-2004
Age	18
Gender	Male
Mobile No	7603091500
E-mail	t@g.com
Aadhaar Card No	121234345665
PAN Number	CULPM5656F
Present Address	
Country	India
State	West Bengal
District	Coochbehar
Sub-division	CoochBehar
Rural or Urban	Urban
Block/Municipality/Municipal Corporation	Municipality
Block/Municipality/Municipal Corporation Name	Cooch Behar
Village or Ward	Cooch Behar Town

Common Application Form Preview - CAF2022000421

Annual Municipal Value of Warehouse or Workshop	1000	
Other Information	Test Other Information	
Have you obtained FSR for the Premises for which Fire License is needed?	Yes	
If Yes, Please provide the FSR No	12345	
Have you obtained FSC for the Premises for which Fire License is needed	Yes	
If Yes, Please provide the FSC No	123456	
Have you ever applied for Fire License Earlier	Yes	
Was any of your earlier application for Fire License Rejected	Yes	
Please provide the Reason for Rejection	Application was Auto rejected	
Floor Area Details		
SL. NO.	FLOOR NUMBER	PROCESSING OR STORAGE AREA (IN SQUARE FT)
Data Not Available		
Total Floor Area (in Square Feet)		
License Duration Details		
License Duration (Fees will be calculated accordingly)	1 Year	1 Year
UPLOADED SUPPORTING DOCUMENTS		
Consent Letter of Land Owner, if rented premises.		View
FSR document (if Yes)		View
Old License, if Any		View
PAN card of the applicant		View
Other Supporting Documents (if Any)		View

I hereby declare that the particulars given above are true to the best of my knowledge and belief *

Submit

Declaration statement

Click on submit for submission of application.

application

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On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

The screenshot shows the 'Current Status-CAF2022000421' page on the SilpaSathi portal. A table displays the application progress:

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Applied	Completed
	Forward	Pending
	Accept the Application for Payment	Pending
	Payment Completed	Pending
	Approve/Reject	Pending

A green callout box with the text 'Application status updated.' has an arrow pointing to the 'Applied' row in the table.

The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.

The top screenshot shows an SMS from 'VM-WBGOVT' with the following text: 'Application submitted. Status can also be checked online at any time through the Applicant Dashboard by logging into the Silpasathi Portal. Please keep this CAF number saved for future reference. CAF No.: CAF2024XXXXXX Dt.: 22-07-2024 14:03:05 - Silpa Sathi SWP, Govt. of WB'. A green callout box points to this SMS with the text 'Application status notified through SMS.'

The bottom screenshot shows an email from 'silpasathi.wb.gov.in' with the subject 'Common Application Submitted - silpasathi.wb.gov.in'. The email body contains: 'Application submitted. Please check your status at regular intervals for taking necessary action as guided by the system. Keep this number for future reference. CAF No.: CAF2022000481 Dt.: 22-09-2022 11:07:11 Silpa Sathi SWP, Govt. of WB'. A green callout box points to the email with the text 'Application status notified through email.'

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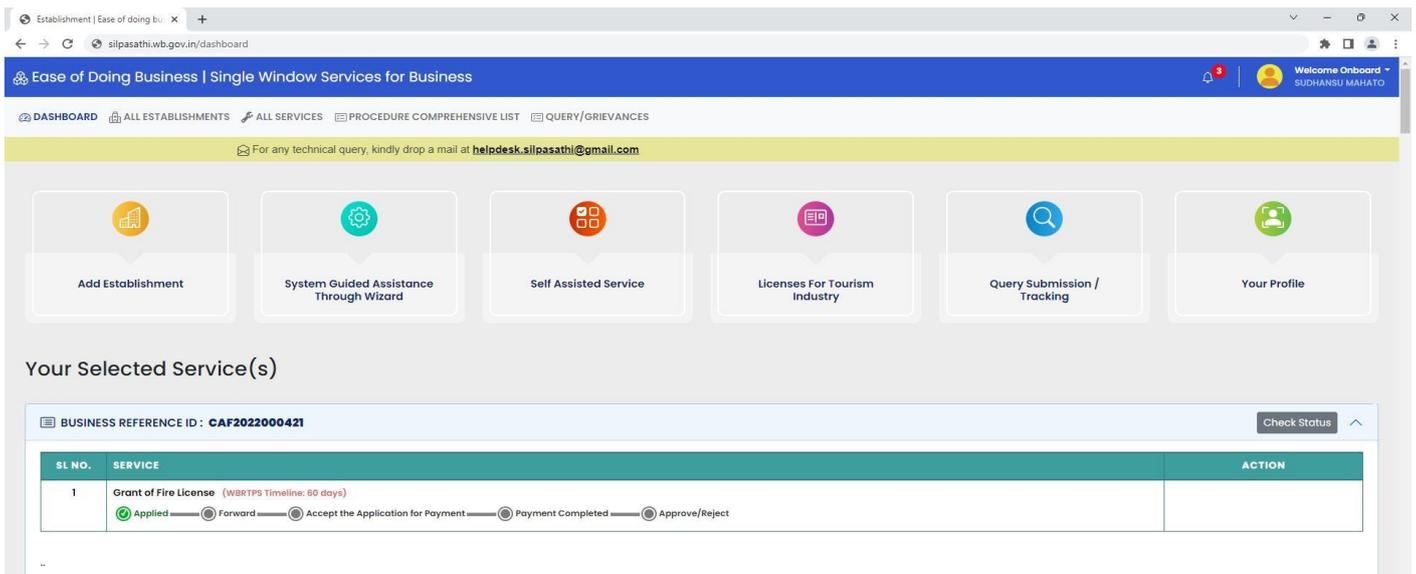
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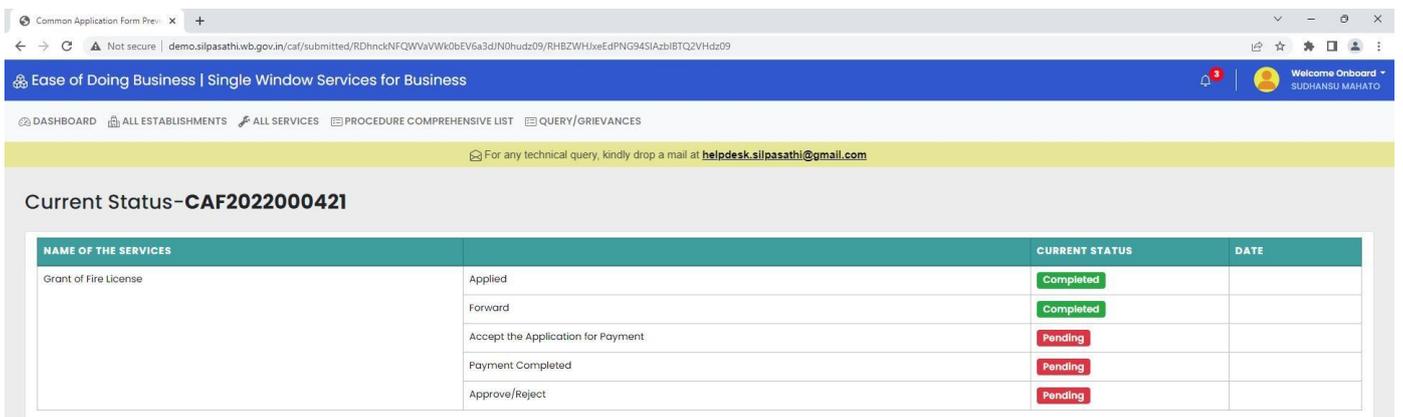
2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on 'Pay Now' option and proceed with the payment procedure. The screenshot below provides an illustration:

Applicant's Dashboard



Status Dashboard



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The screenshot shows the SilpaSathi dashboard with the following elements:

- Header: "Ease of Doing Business | Single Window Services for Business" with a notification bell and user profile "SUDHANSU MAHATO".
- Navigation: DASHBOARD, ALL ESTABLISHMENTS, ALL SERVICES, PROCEDURE COMPREHENSIVE LIST, QUERY/GRIEVANCES.
- Service Cards: Add Establishment, System Guided Assistance Through Wizard, Self Assisted Service, Licenses For Tourism Industry, Query Submission / Tracking, Your Profile.
- Section: "Your Selected Service(s)" with "BUSINESS REFERENCE ID: CAF2022000421" and a "Check Status" button.
- Table:

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) Applied <input checked="" type="checkbox"/> Forward <input checked="" type="checkbox"/> Accept the Application for Payment <input type="checkbox"/> Payment Completed <input type="checkbox"/> Approve/Reject <input type="checkbox"/>	Click to Proceed

The screenshot shows the "Current Status-CAF2022000421" page with the following table:

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Applied	
	Forward	
	Accept the Application for Payment	
	Payment Completed	
	Approve/Reject	

This screenshot is similar to the first one but highlights the "Pay Now" button in the "ACTION" column of the table.

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) Applied <input checked="" type="checkbox"/> Forward <input checked="" type="checkbox"/> Accept the Application for Payment <input type="checkbox"/> Payment Completed <input type="checkbox"/> Approve/Reject <input type="checkbox"/>	Pay Now

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The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '**Proceed to Pay**' option.

Payments Details-CAF2022000572

Details of the depositor

Dept. Payment Reference Number	EOD89871923442807533
CAF Number	CAF2022000572
Name	Test User
Email	testuser@gmail.com
Mobile	8999999999

Note: By pressing "Confirm Payment" button you are redirected to Grips portal, please do not press back button or refresh. You will automatically redirect to dashboard after successful payment. Please don't be confused if not redirected automatically, your payment status will be updated shortly.

Service wise fees details

SL. NO.	NAME OF THE SERVICES	PURPOSE	HEAD OF ACCOUNT	PAYABLE AMOUNT (RS.)
1	Registration of Manufacturer / Packer under the Legal Metrology Act	Fees for New Registration Application for Manufacturer / Packer / Importer	1475-00-106-001-12	500
Total				500

Click here to proceed with the payment in GRIPS portal.

Proceed to Pay

The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

GRIPS 2.0

Payment

Review and Confirmation

Please review the details carefully below, and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

Depositor Details

Depositor Name	Mobile No.	Phone No.	Email
Sudhansu Mahato	7603091500		wbic.nic@gmail.com
Address1			Address2
Kolkata			

1. Fire Services ₹90000

Department Details

Organization Type	Organization Name	User Type	Period From
Government	Fire Services	Citizen	16/09/2022
Period To	Remarks	Identification No	Ref No
16/09/2022	Payment for -Grant of Fire License	02730120221667549271	CAF2022000421

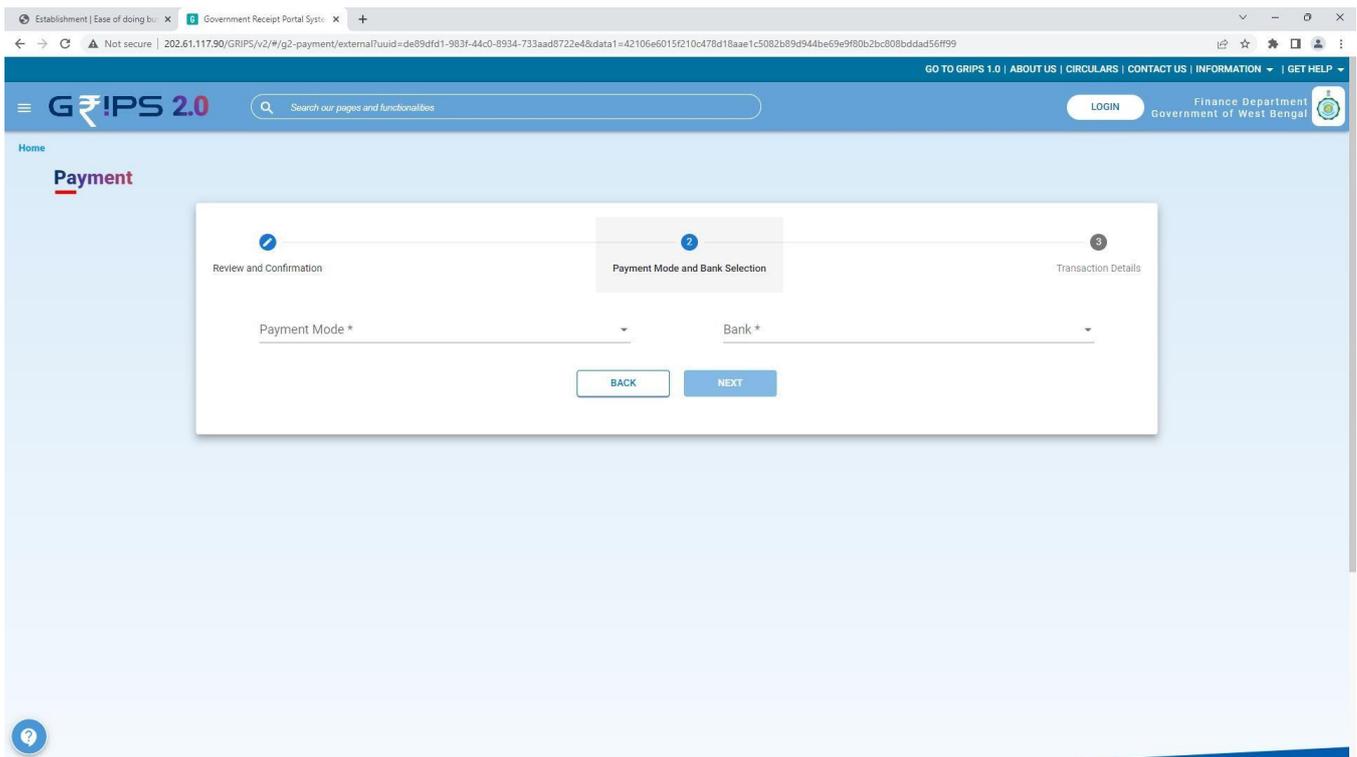
Service and Tax Details

Subservice Name	HoA Description	Head of Account	Amount
License Fees	Fees Under West Bengal Fire Services Act- License Fees	0070-60-109-001-13	90000

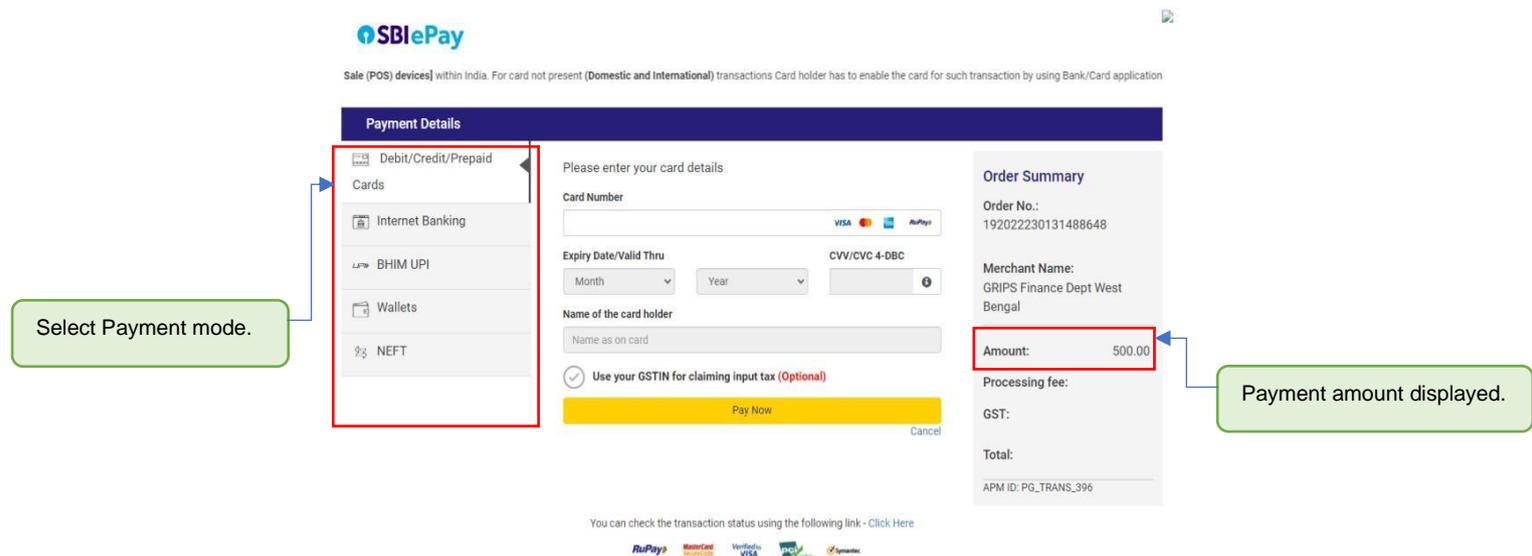
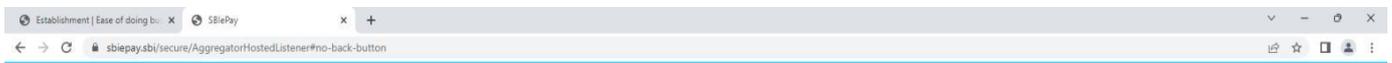
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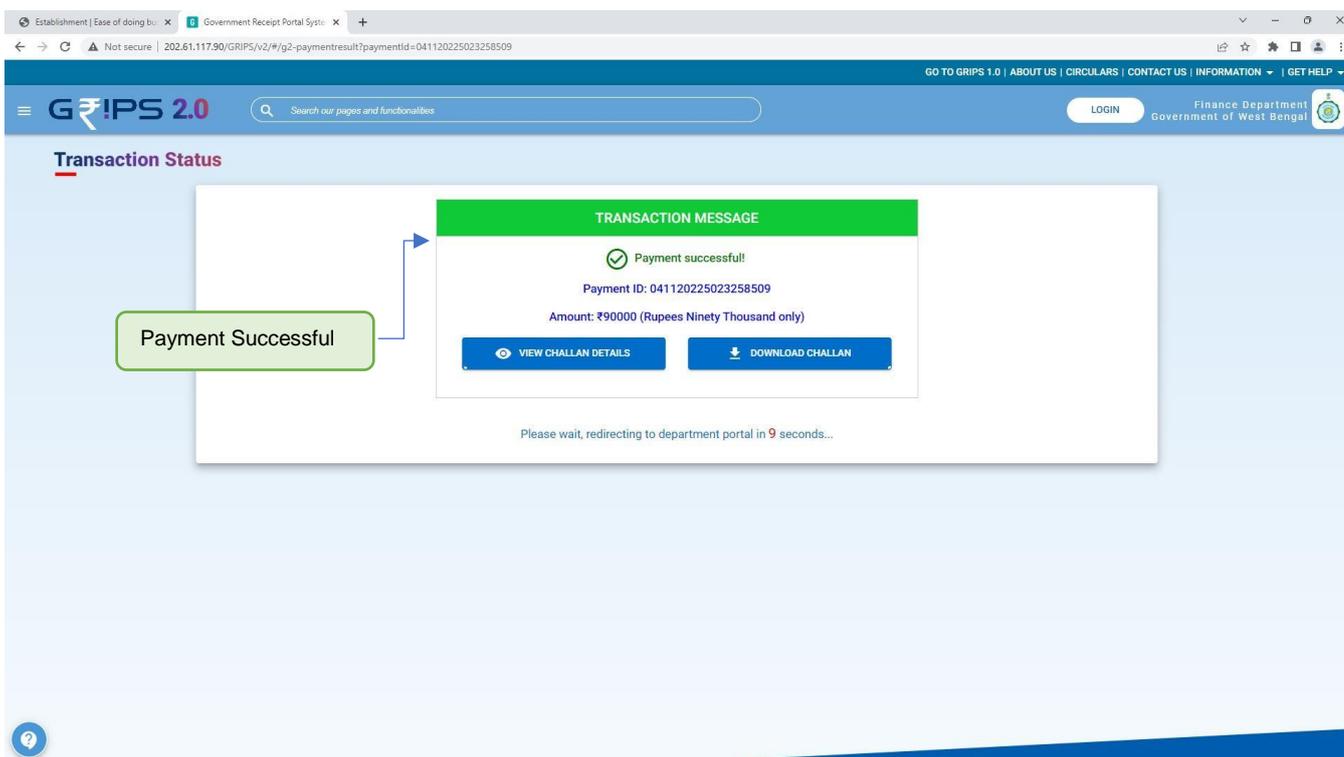
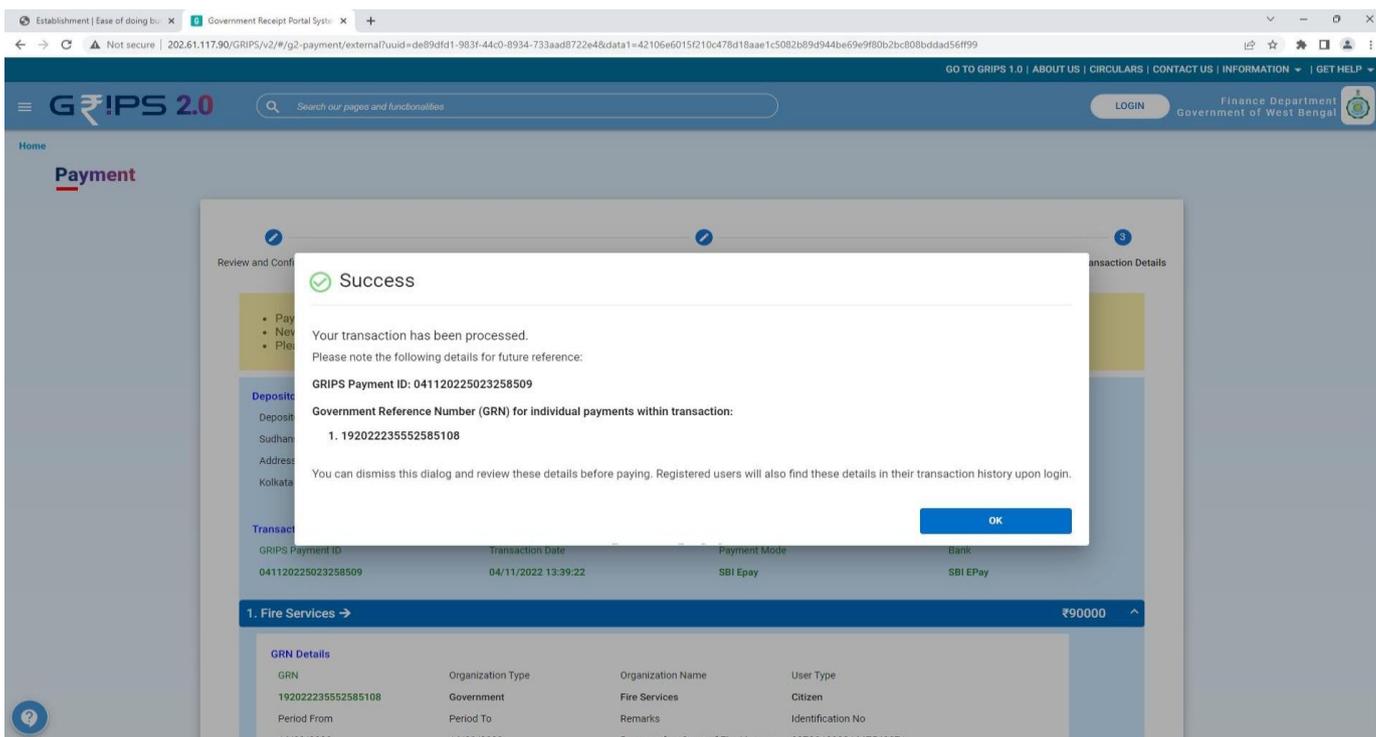
The applicant can choose his required mode of payment.



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After successful payment of fees, the applicant can see the latest status of his application in the Status Dashboard.

Current Status-CAF2022000421

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Completed	
Applied	Completed	
Forward	Completed	
Accept the Application for Payment	Completed	
Payment Completed	Completed	
Approve/Reject	Pending	

Latest status updated.

3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

Applicant's Dashboard

Click on 'Check Status' to check the latest status of the application.

Check Status

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) Applied Forward Accept the Application for Payment Payment Completed Approved	Download Certificate

Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).

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The screenshot shows a web browser window with the URL demo.silpasathi.wb.gov.in/caf/submitted/RDhcnkNFQWVaVWk0bEV6a3dJN0hudz09/RHBZWHjveEdPNG945IAzbi8TQ2VHdz09. The page title is 'Ease of Doing Business | Single Window Services for Business'. The user is logged in as 'SUDHANSU MAHATO'. The main content area shows the 'Current Status-CAF2022000421' for the 'Grant of Fire License' service. A table displays the status of various steps, all marked as 'Completed'. A green callout box points to the 'Applied' step with the text 'Latest status updated'.

NAME OF THE SERVICES	CURRENT STATUS	DATE
Grant of Fire License	Applied	Completed
	Forward	Completed
	Accept the Application for Payment	Completed
	Payment Completed	Completed
	Approve/Reject	Completed

Note: Applicant can click on 'Check Status' at periodic intervals and can view the latest status of the application

4. Online Download of final approval certificate

The screenshot shows the applicant's dashboard on the 'Ease of Doing Business | Single Window Services for Business' portal. The user is logged in as 'SUDHANSU MAHATO'. The dashboard features several service tiles: 'Add Establishment', 'System Guided Assistance Through Wizard', 'Self Assisted Service', 'Licenses For Tourism Industry', 'Query Submission / Tracking', and 'Your Profile'. Below these tiles, under 'Your Selected Service(s)', the 'Grant of Fire License' service is listed with a progress bar showing all steps as completed. A 'Check Status' button is visible. A green callout box points to a 'Download Certificate' button in the 'ACTION' column of the service list.

SL NO.	SERVICE	ACTION
1	Grant of Fire License (WBRTPS Timeline: 60 days) Applied Forward Accept the Application for Payment Payment Completed Approved	Download Certificate

Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on 'View and download' icon to download the Final Approval Certificate issued.

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PARAMETERS	INPUTS
Acknowledgement	View & Download
Demand Note	View & Download
License/Certificate	View & Download
Registration Number	FL0225182220400344
Registration Date	17/09/2022
Name	Mr. t t t
Date of Birth	01-09-2004
Age	18
Gender	Male
Mobile No	7603091500
E-mail	t@g.com
Aadhaar Card No	I21234345665
PAN Number	CULPM5656F
Present Address	
Country	India
State	West Bengal
District	Coochbehar
Sub-division	Coochbehar


Government of West Bengal
West Bengal Form No. 393Z (28)
License under the West Bengal Fire Services Act, 1950

License no.: FL0225182220400344 **Date:** 17-09-2022

Application Reference : OSWP(Shilpasathi) (CAF-CAF2022000421) received on 15-09-2022.

License is hereby granted to aaa under Section 12 of the West Bengal Fire Services Act, 1950, to use the building or place being No. (a) 33, Coochbehar, Coochbehar, Pincode - 736101, P.S. - Dinhata PS, Nearest Fire Station - Cooch Behar as a warehouse/workshop for storing or processing or keeping (b)

1. Aluminium Dust - 1000 Ltr.

subject to the conditions noted below and such other conditions as may be prescribed.

It is hereby acknowledged that a sum of Rs. 90000 being the license fee due by the said aaa for the period from 17/09/2022 to 16/09/2023 in respect of the aforesaid license has been received @Rs. 90000 per annum.

CONDITIONS ABOVE REFERRED TO:

(1) The warehouse/workshop shall at all times be open to inspection by such officer or officers, being member or members of the Fire Brigade, as may be appointed by the Director General of Fire Service.

(2) The warehouse/workshop shall conform to the provisions of the West Bengal Fire Services Act, 1950.

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The screenshot shows a PDF document titled 'CAF2022000421-1-11.pdf' in a browser. The document text is as follows:

subject to the conditions noted below and such other conditions as may be prescribed.
It is hereby acknowledged that a sum of Rs. 90000 being the license fee due by the said aaa for the period from 17/09/2022 to 16/09/2023 in respect of the aforesaid license has been received @Rs. 90000 per annum.

CONDITIONS ABOVE REFERRED TO:

- (1) The warehouse/workshop shall at all times be open to inspection by such officer or officers, being member or members of the Fire Brigade, as may be appointed by the Director General of Fire Service.
- (2) The warehouse/workshop shall confirm to the conditions prescribed under Section 12 of the West Bengal Fire Services Act, 1950.
- (3) No article referred to in the Clause (1) of Section 12 of the West Bengal Fire Services Act, 1950, shall be made, prepared, dried or treated in any manner on the top or roof of any building constituting or forming a part of a warehouse.
- (4) No person shall be allowed to use as residence any part of the warehouse or to bring into the warehouse any match-boxes or match-sticks or any artificial light not duly and thoroughly protected or to smoke within the warehouse while jute or cotton is stored therein.
- (5) Needs to renewed within next 1 year

Collector
Fire License Section,
Station Feeder Road, P.O & P.S Siliguri,
District: Darjeeling, Pin - 734005

The authenticity of this document can be verified by accessing the URL: edistrict.wb.gov.in and then clicking on the 'Verification of Digitally Signed Document' link and keying in the Unique Number : 022118220400344. Page : 1

The certificate as downloaded:

The certificate is titled 'Government of West Bengal, West Bengal Form No. 393Z (28), License under the West Bengal Fire Services Act, 1950'. It contains the following details:

License no.: FL0225182220400344 **Date:** 17-09-2022

Application Reference : OSWP(Shilpasathi) (CAF-CAF2022000421) received on 15-09-2022.

License is hereby granted to aaa under Section 12 of the West Bengal Fire Services Act, 1950, to use the building or place being No. (a) 33, Coochbehar, Coochbehar, Pincode - 736101, P.S. - Dinhata PS, Nearest Fire Station - Cooch Behar as a warehouse/workshop for storing or processing or keeping (b)

1. Aluminium Dust - 1000 Ltr.

subject to the conditions noted below and such other conditions as may be prescribed.
It is hereby acknowledged that a sum of Rs. 90000 being the license fee due by the said aaa for the period from 17/09/2022 to 16/09/2023 in respect of the aforesaid license has been received @Rs. 90000 per annum.

CONDITIONS ABOVE REFERRED TO:

- (1) The warehouse/workshop shall at all times be open to inspection by such officer or officers, being member or members of the Fire Brigade, as may be appointed by the Director General of Fire Service.
- (2) The warehouse/workshop shall confirm to the conditions prescribed under Section 12 of the West Bengal Fire Services Act, 1950.
- (3) No article referred to in the Clause (1) of Section 12 of the West Bengal Fire Services Act, 1950, shall be made, prepared, dried or treated in any manner on the top or roof of any building constituting or forming a part of a warehouse.
- (4) No person shall be allowed to use as residence any part of the warehouse or to bring into the warehouse any match-boxes or match-sticks or any artificial light not duly and thoroughly protected or to smoke within the warehouse while jute or cotton is stored therein.
- (5) Needs to renewed within next 1 year

Collector
Fire License Section,
Station Feeder Road, P.O & P.S Siliguri,
District: Darjeeling, Pin - 734005

The authenticity of this document can be verified by accessing the URL: edistrict.wb.gov.in and then clicking on the 'Verification of Digitally Signed Document' link and keying in the Unique Number : 0225182220400344. Page : 1

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5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate, without

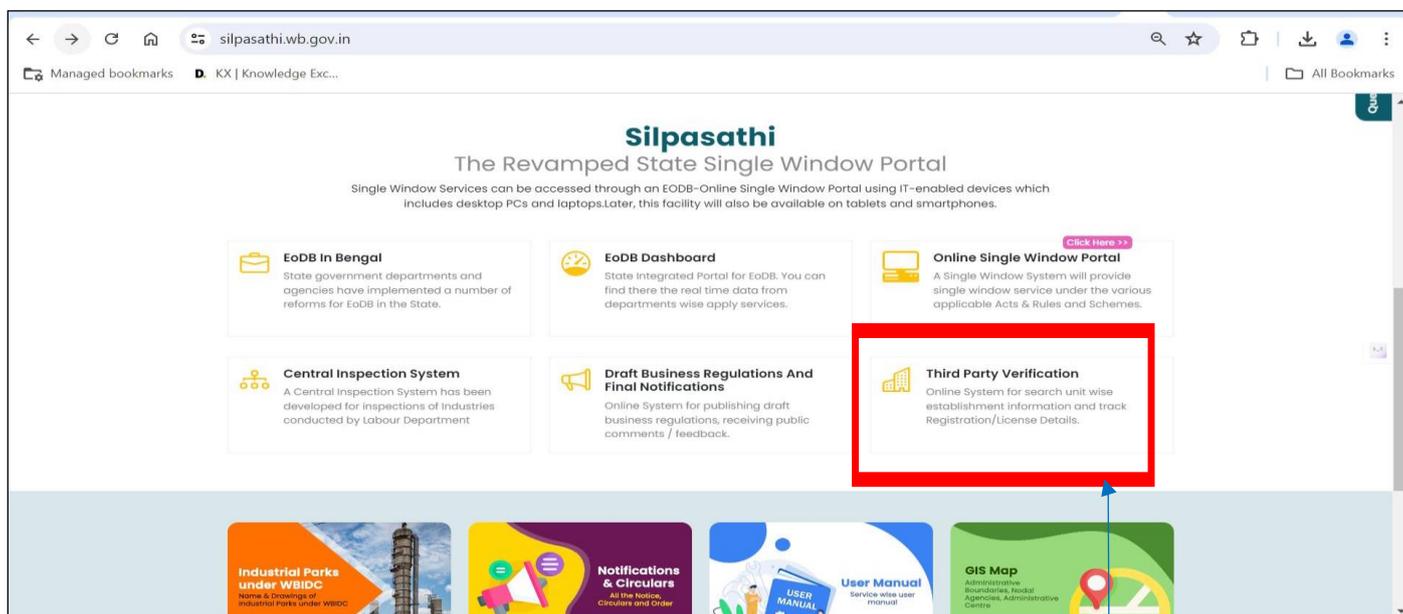
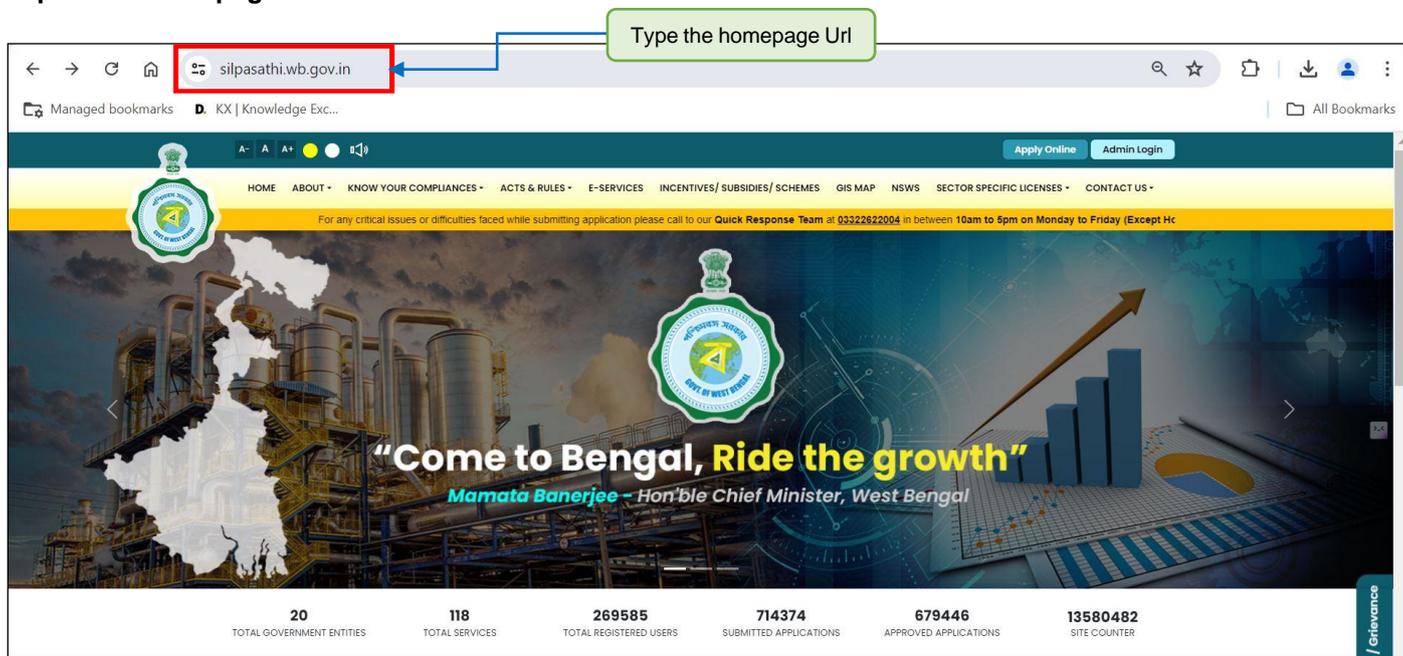
Third part verification process

The applicant or any user has to log in to www.silpasathi.wb.gov.in.

A user (any third party) needs to click on '**Third party Verification**' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

SilpaSathi Homepage



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Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

Third Party Verification

Track Registration/License details through **Silpasathi Portal**

Select Services *
Allotment of land in Industrial Area (WBIDC) - (Industry, C

Registration Number / License Number / Others *

Search

SI No.	Service Name	Department Name	Action
1	Brand/Label Registration	Finance (Excise Directorate)	Click Here >>
2	Building Plan Approval	UD&MA	Click Here >>
3	Issuance of approval post plinth inspection	UD&MA	Click Here >>
4	Issuance of Occupancy Certificate	UD&MA	Click Here >>

Query / Grievance

Enter Registration number/ License number to view details.

Track Registration/License Details

Select Services *
Grant of Fire License - (Fire and ES

Registration Number / License Number / Others *
FL0225182220400344

Search

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NATIONAL INFORMATICS CENTRE NIC

SWAS

License details can be viewed after entering correct license number and clicking on Search.

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The third party can view the details as illustrated below:

The screenshot shows the 'Track Registration/License Details' page on the SilpaSathi portal. The page features a navigation menu with options like HOME, ABOUT, KNOW YOUR COMPLIANCES, ACTS RULES, INCENTIVES/SUBSIDIES/CREDIT SCHEMES, FAQ, GIS MAP, GALLERY, QUERY, and CONTACT US. A banner for 'Ease of Doing Business' is displayed. The main content area has a search form with the following details:

Select Services *
Grant of Fire License - (Fire and ES)

Registration Number / License Number / Others *
FLO225182220400344

Search

Parameter	Output
Registration Number	FLO225182220400344
Registration Date	17-09-2022
Name of the Establishment	Test EoDb aaa
Location of the Establishment	33, Coochbehar, Coochbehar, Pincode - 736101, P.S. - Dinhata PS

At the bottom of the page, there is a disclaimer: 'All efforts have been made to make the information as accurate as possible. Contents of the this site are owned and maintained by Department of Industry & Commerce, Govt. of West Bengal as well as WBIDC (West Bengal Industrial Development Corporation), National Informatics Centre (NIC), will not be responsible for any loss to any person caused by inaccuracy in the information available on this Website. Any discrepancy found may be brought to the notice of Department of Industry & Commerce, Govt of West Bengal as well as WBIDC (West Bengal Industrial Development Corporation). This site is best viewed in Firefox, Chrome.'

Logos for NATIONAL INFORMATICS CENTRE (NIC) and SWAS are also visible.