



Fire & Emergency Services:

Fire Safety Recommendation

Provided as a service through 'SilpaSathi', the Online Single Window portal of the State (West Bengal)

User Manual



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Introduction

This document is intended to serve as a User Manual for grant of the service “**Fire Safety Recommendation**” by **Fire & Emergency Services Govt. of West Bengal** through Single window of the State, 'SilpaSathi'. The service is integrated with the Single Window (SilpaSathi) and can be accessed through the SilpaSathi portal. This document has been designed as a user-friendly guide to assist applicants in filling their application forms. It will help them to familiarise with the entire procedure in a seamless manner for successful submission of application and download final Approval certificate from the SilpaSathi portal without the requirement of physical visit to the Department(s).

Salient Features of Silpasathi Portal:

- The Single Window Portal of the State of West Bengal (SilpaSathi) allows seamless integration with portals of different government departments thereby providing single login credential for various applications, eliminating the need to provide common information multiple times in different forms of various Departments, and ensuring all clearances are available from a single portal.
- It serves as a digital gateway for providing the necessary statutory compliances under the applicable Acts, Rules, Policies and Schemes of the Govt of West Bengal from a single portal.
- Business Entrepreneurs can get certificates and licences required for setting up and operating business in the State in a smooth and time-bound manner, smooth and time-bound manner, without the need to visit any government department or office.

About the Service

“**Fire Safety Recommendation**” by **Fire & Emergency Services Govt. of West Bengal** is required to ensure the safety of individuals and properties, it is essential to have a pre-fire planning strategy in place. The West Bengal Fire and Emergency Services conducts regular checks and inspections to prevent fires from occurring. The online system has the following features without the requirement of physical visit to the Department: 1) Submission of Application 2) Online Payment of fees 3) Track Status of Application 4) Online Download of final approval certificate 5) Third Party Verification.

Comprehensive Checklist of Documents to be submitted online

The applicant is required to submit the following documents in order to apply for the service:

#	Documents Required	Detailed Description
1.	Key Location Plan	A key plan is a small map that shows the location of specific elements within a building's overall design
2.	Site Plan	A site plan, also known as a plot plan, is a diagram that shows the existing and proposed conditions of a property or parcel of land

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#	Documents Required	Detailed Description
3.	Section Plan	A Section Plan refers to a detailed design or layout of a room, building, or floor plan
4.	Floor Plan	A floor plan is a two-dimensional representation of a building's layout, typically drawn to scale.
5.	Basement Plan	A basement plan refers to a detailed architectural design or blueprint of the underground level of a building, typically including the layout, measurements, and features of the space
6.	Master plan with ground floor showing floor wise area (statement in square metres)	A master plan with a ground floor floor-wise area breakdown typically includes a detailed layout of the building's floor space, highlighting specific areas for various purposes.
7.	Roof Plan	A roof plan refers to a detailed design and layout of a roof's structure, including the type of roofing system, pitch, and design features.
8.	F.A.R. calculation showing details of area	F.A.R. (Floor Area Ratio) is a calculation used in urban planning to determine the maximum amount of floor area allowed to be built on a piece of land
9.	F.A.R. calculation showing calculation of parking area	F.A.R. (Floor Area Ratio) is a calculation used in urban planning to determine the maximum amount of floor area allowed to be built on a piece of land
10.	Sanction plan for existing building	A sanctioned plan for an existing building is a plan and permissions granted by the competent authority for a building
11.	Other Supporting Documents	Other Supporting Documents
12.	Applicant's proof of identity (Aadhar/ passport/ voter id)	Aadhar/ passport/ voter id
13.	Proof of power of attorney	A proof of power of attorney is a legal document that grants one person (the agent) the authority to make decisions and take actions on behalf of another
14.	PAN	PAN stands for Permanent Account Number, a unique 10-digit alphanumeric identifier issued by the Income Tax Department in India

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#	Documents Required	Detailed Description
15.	Completion Certificate for existing building	A completion certificate (CC) is a legal document that verifies that a building has been constructed in compliance with safety regulations and building plans

Timeline (WBRTPS)

"Fire Safety Recommendation" by Fire & Emergency Services Govt. of West Bengal has an WBRTPS timeline of 30 days till approval by the authorities. (15 days for KMC Area)

Instructions related to the application form

Sl. No.	Field Name	Instructions
1.	Applicant Type	Select type of applicant
2.	Applicants Basic Information	Enter Applicants Basic Information which include name, phone number, email id, etc
3.	Address of the Property	Enter address details of the property
4.	Communication Address	Enter details of the address for communication
5.	Minimum Open Space Details	Enter open space details
6.	Means of Access	Enter number of entries, maximum width, minimum width, length of internal road, etc
7.	Details of Licensed Building Surveyor (LBS) or Architect	Enter architect, address, pincode
8.	Power Attorney Details	Enter name and address
9.	Structural Engineer Details	Enter name, address, pin code, Registration No., Contact No.
10.	Location of Fire Check Door	Staircases, Fire Refuge Area, Lift
11.	Rating of FCD (in HRS.)	Staircases, Fire Refuge Area, Fire plan installed, Floor Plan, Number of staff trained
12.	Occupancy and use group details	Enter details for Occupancy and use group
13.	Lift Details	Enter Lift Details
14.	FSC Requirement for Floor	Block No. with floor, FSC needed, etc
15.	FSC Requirement for Basement	Basement Identifier, FSC Needed, etc
16.	Total Plot Area	Enter Plot details
17.	Name and Address to be printed on Fire Safety Certificate	Enter Name and Address
18.	Boundaries Details	Enter details of boundaries

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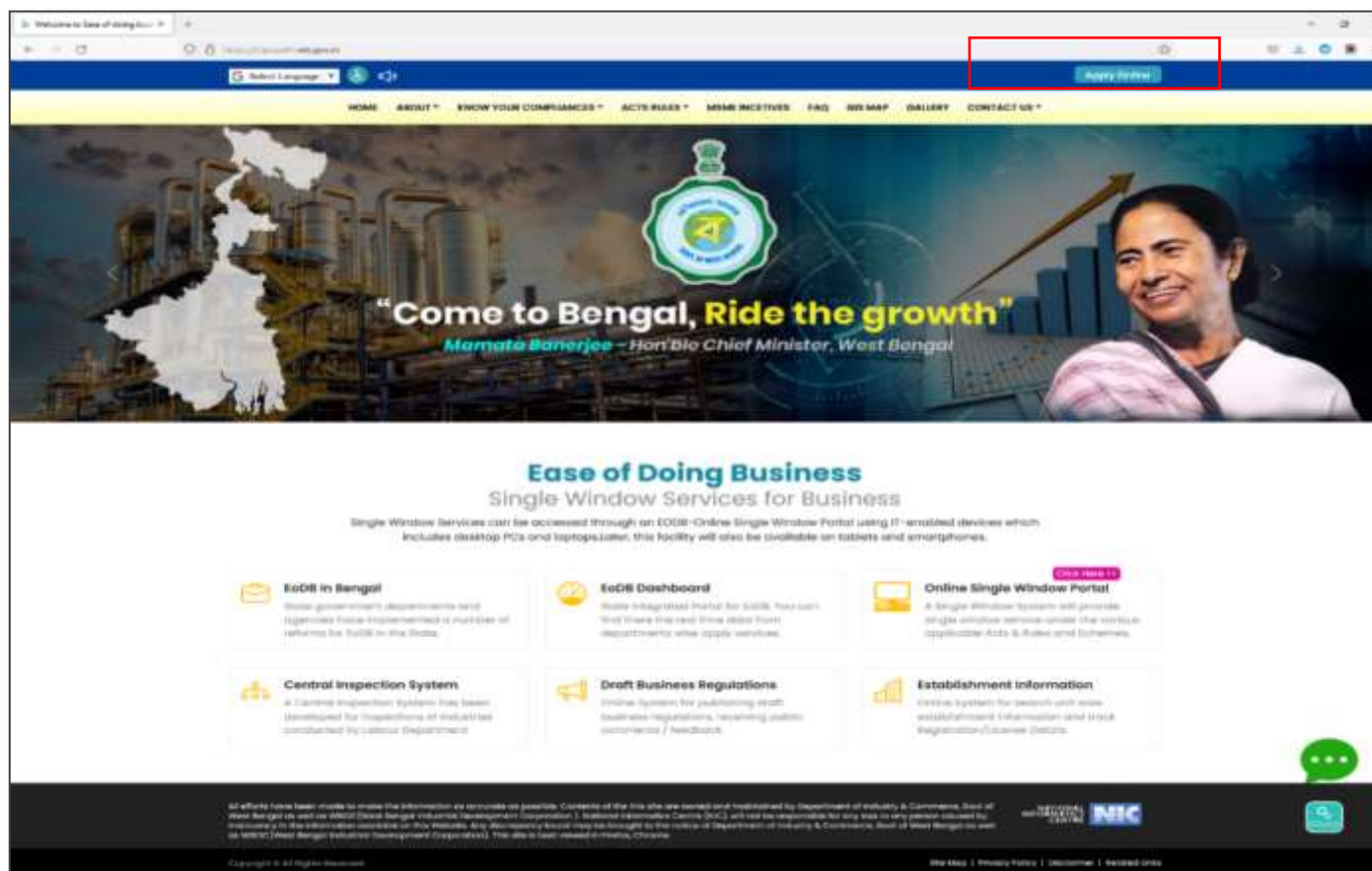
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Application Process through SilpaSathi

1. Online Application submission along with online submission of documents

In order to complete the user registration, the applicant has log on to <https://silpasathi.wb.gov.in/> and click on 'Apply online' button.

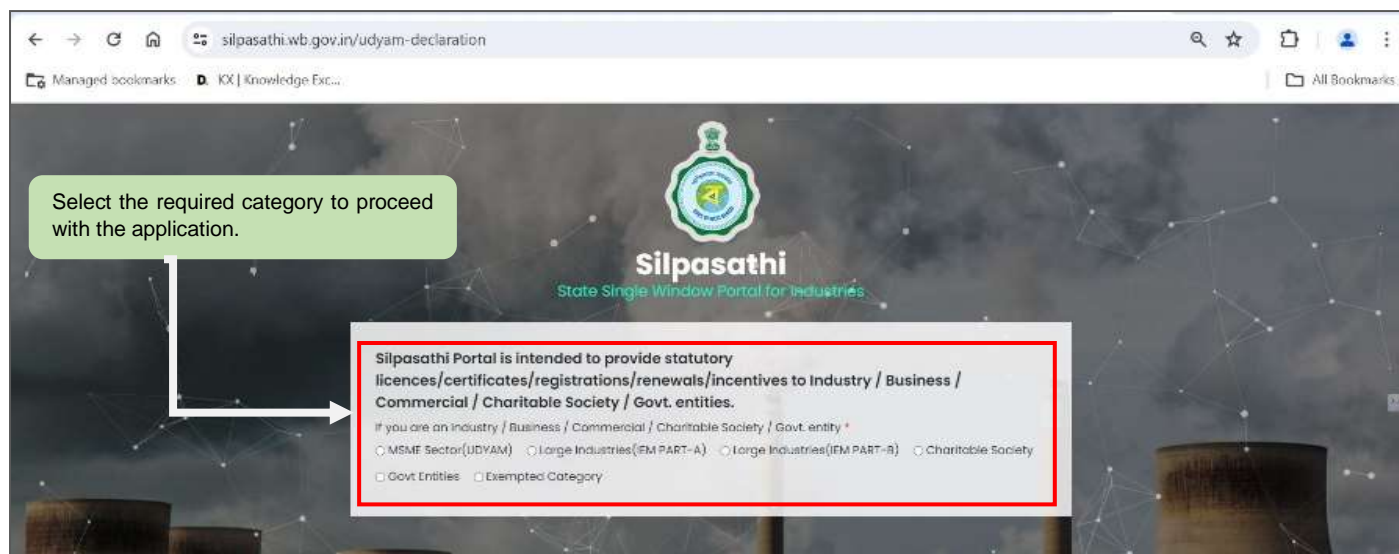


Applicant Log-in: The applicant needs to **select the required category** as illustrated in the screenshot below and proceed for registration.

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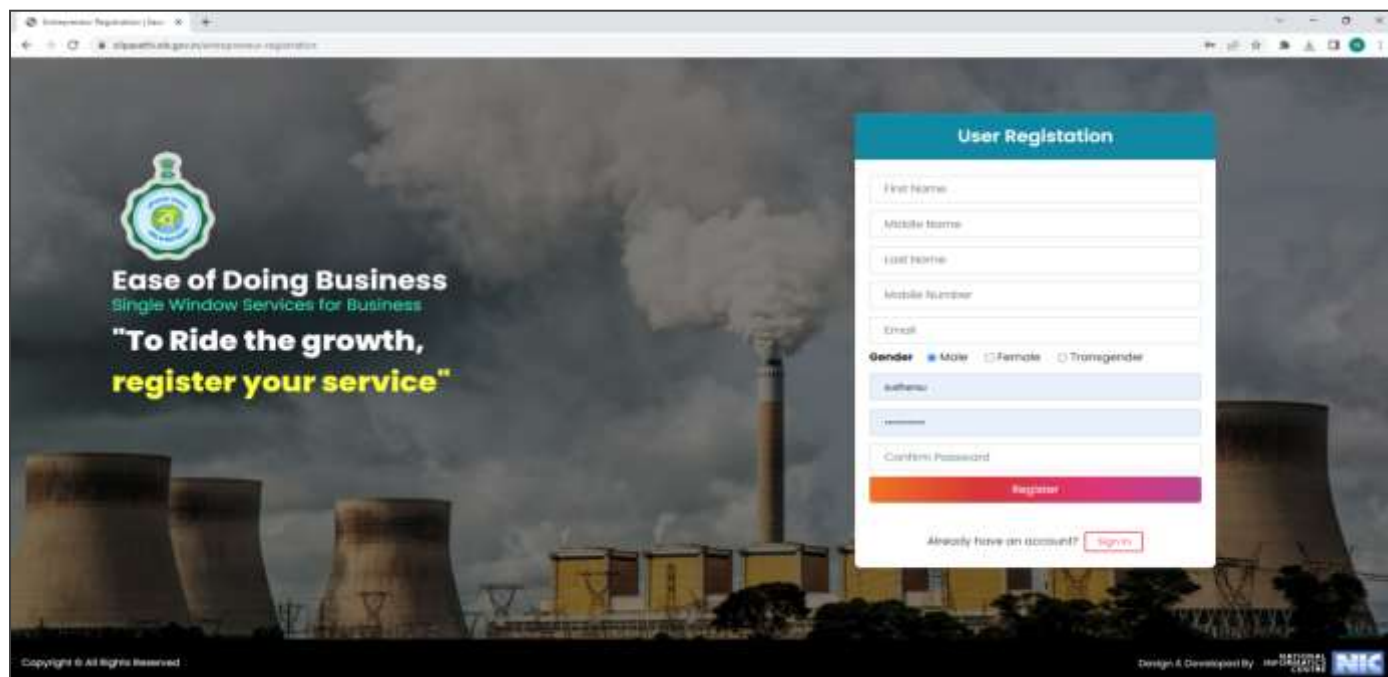
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A sign-up window appears on the screen. The user has to select '[Create New](#)' if he is a new user. An already registered user in SilpaSathi portal can fill in the username and password and login to the SilpaSathi portal.

The '[User Registration](#)' window will appear with the relevant fields that the applicant needs to fill accurately and click on '[Register](#)' as shown by the below screenshot. In case the applicant already has an account, click on the '[Sign In](#)' button and login using valid **User ID, password and Captcha**.

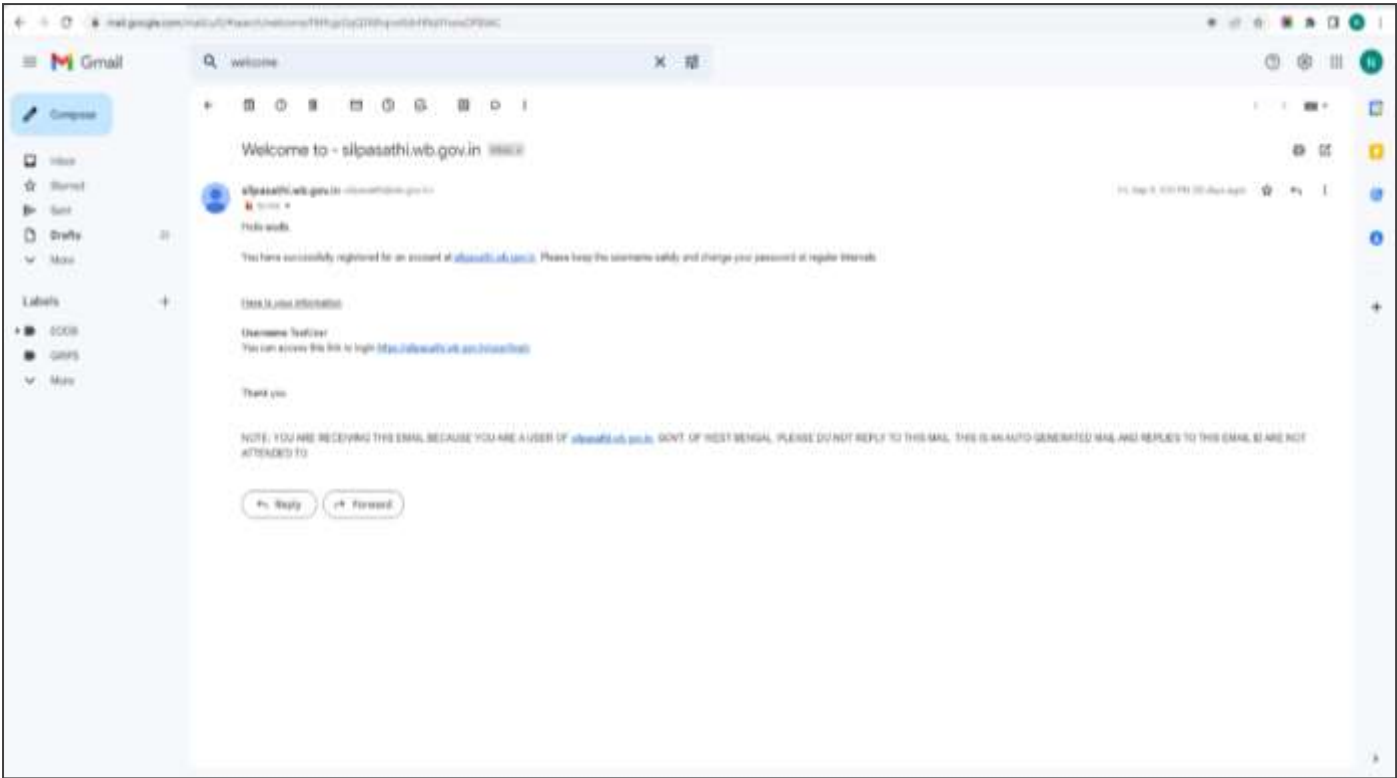


Applicants will receive email confirmation after registering into the single window portal. Please refer to the screenshot below:

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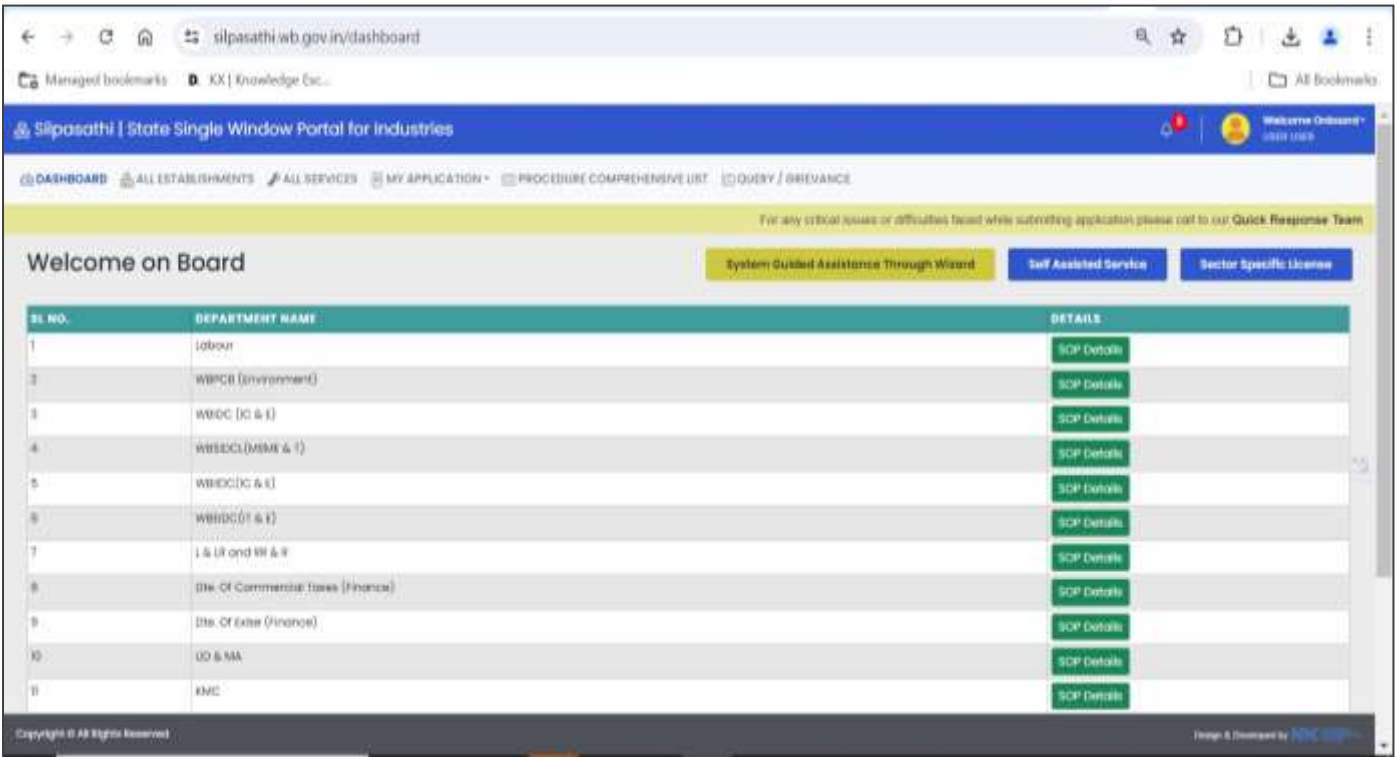
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Online Application submission

Applicants will now be directed to the user dashboard for completing the further procedures. The following screenshots below illustrate the same.

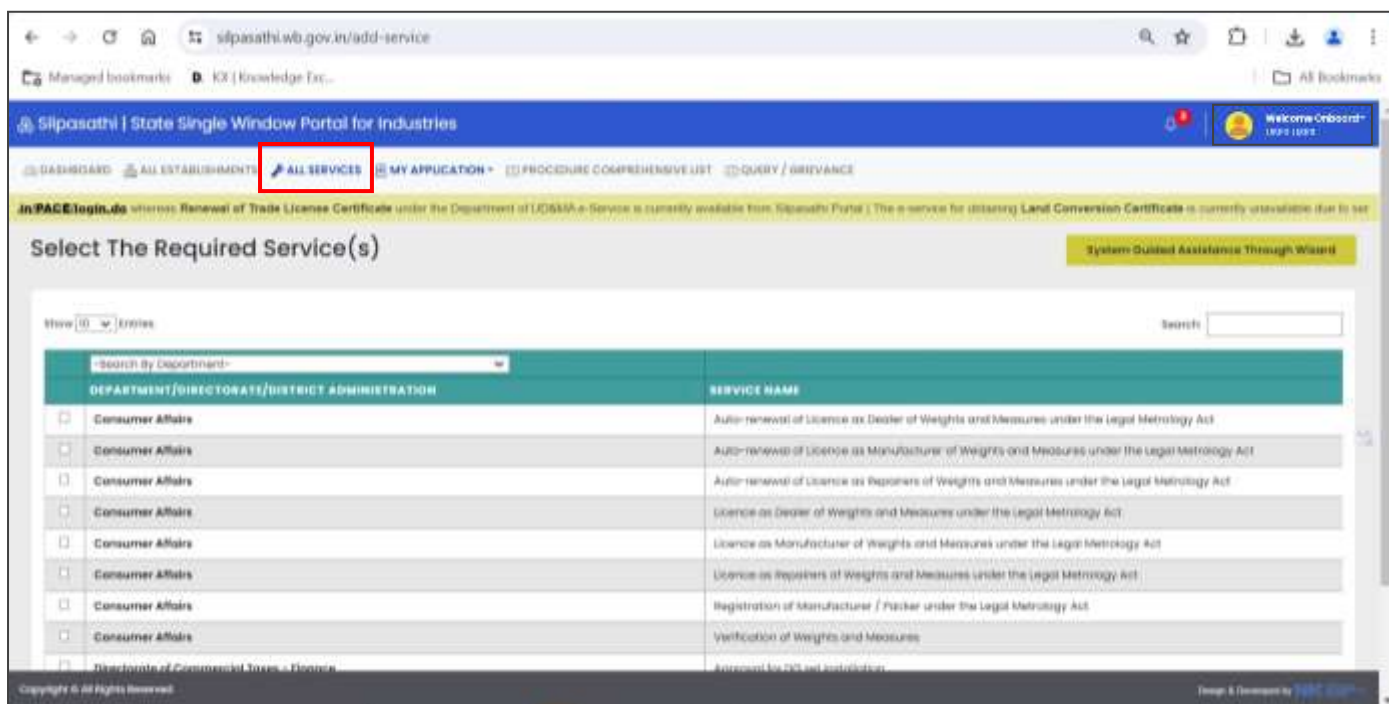


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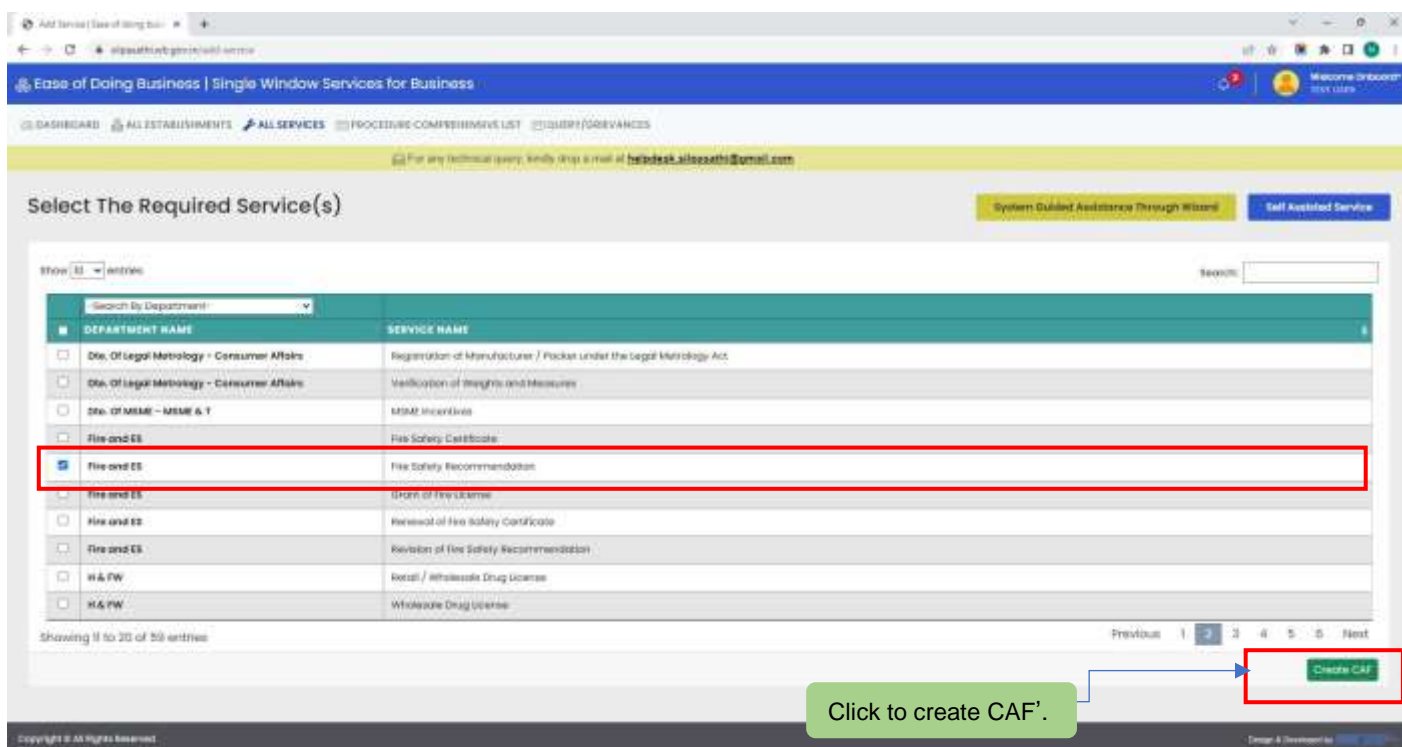
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The applicant has to click on '[ALL SERVICES](#)' to view the list of all services mapped with their corresponding departments.



Once done, a list of services will appear. Applicants need to click on [the checkbox](#) adjacent to the service named **"Fire Safety Recommendation" by Fire & Emergency Services Govt. of West Bengal**



After selecting the service **"Fire Safety Recommendation" by Fire & Emergency Services Govt. of West Bengal** the applicant has to click on '[Create CAF](#)'. Applicant's CAF ID will be created. The unique CAF ID is referred to as the common application form.

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Applicant's Dashboard

CAF ID generated.

Click on 'Apply Online' to proceed with the application.

For any technical query, kindly drop a mail at helodesk.silpasathi@gmail.com

Your Selected Service(s)

SL NO.	SERVICE	ACTION
1	Fire Safety Recommendation <small>Application to heading a fire safety recommendation for a building or premises. The applicant has to fill up the application form and submit it to the concerned authority. The applicant has to pay the fee and submit the documents. The applicant has to wait for the approval of the concerned authority. The applicant has to wait for the approval of the concerned authority. The applicant has to wait for the approval of the concerned authority.</small>	Apply Online

After clicking on '[Apply Online](#)' option, the applicant shall be redirected to the main application form. The applicant will have to fill in the required details and review the application form (screenshot below):

Common Application Form - CAF2022000494

Applicant's Basic information

Surname *	First Name *
Middle Name *	Last Name *
Date of Birth *	Age *
Gender *	Date of Application *
Mobile No. *	E-mail *
Authorised Contact No. *	PAN Number *

Address Of The Property

Country *	State *
India	West Bengal

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The screenshot displays the 'Ease of Doing Business | Single Window Services for Business' portal. The form is titled 'Address Of The Property' and contains the following fields:

- Name *
- Mobile No. *
- Email *
- Address Card No. *
- FW Number *
- Country *
- District *
- Rural or Urban *
- Block/Municipality/Municipal Corporation Name *
- Post Office *
- Address Line 1 *
- Pin Code *
- Post No./Building No./Premises No. *
- State *
- Sub-Division *
- Block/Municipality/Municipal Corporation *
- Village or Ward *
- Police Station *
- Address Line 2 *
- Nearest Fire Station to the Premises *

The form is partially filled with sample data. A green 'Save & Next >>' button is visible at the bottom right.

The screenshot displays the 'Application for Issuance of Fire Safety Recommendation' form. A green banner at the top indicates 'DATA SAVED SUCCESSFULLY'. The form is titled 'Common Application Form - CAF2022000494' and shows a progress bar at 90%.

The form is divided into two main sections:

- Applicant Type**: A dropdown menu with 'Owner' selected.
- Communication Address**: A section with a checkbox 'Same as previous address' and a grid of address fields.

The address fields are:

- Country *
- District *
- Rural or Urban *
- Block/Municipality/Municipal Corporation Name *
- State *
- Sub-Division *
- Block/Municipality/Municipal Corporation *
- Village or Ward *

The form is partially filled with sample data. A green 'Save & Next >>' button is visible at the bottom right.

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Application for Issuance of Fire Safety Certificate

AL NO. OF LEASE WHOSE PARTICULARS ARE STATED BELOW

NAME SUPERIOR OR SUB-LESSOR

CO-LESSOR

REGISTRATION PARTICULARS

DLSTS

No Record Exists

Occupancy And Use Group Details

Type of Dominant Occupancy *
Educational

Mention the Nature of Different Occupancy with Floor

Type of Use Group *
Library

Total Plot Area

As per Documents (sqm) *
123

As per physical measurements (sqm) *
123

Boundaries On Each Sides

North (m)
East (m)
South (m)
West (m)

Main Characteristic Details

Maximum Height of the Building (m) *
123

Width of the Abutting Road (m) *
123

Total Floor Area of the Building (sqm) *
123

Name of the abutting Road *
123

Area of the Site (sqm) *
123

Was the building with the advantage of the open space on which the present proposal has been submitted? *
Yes

Application for Issuance of Fire Safety Certificate

No. of Individual Basement :
Basement Capacity

No. of Common Basement :
Basement Capacity

Basement Capacity :
Basement Capacity

Block Details

Block No. *
12345

Block Description *
Sample description

Height of the Block (in meter) *
123

No. of Floors (excluding Basement) *
12

Total Floor Area of the Block (sqm) (excluding Basement) *
123

Basement *
Common

Add

SL. NO. BLOCK NO. BLOCK DESCRIPTION HEIGHT OF THE BLOCK (IN METERS) NO. OF FLOORS (EXCLUDING BASEMENT) TOTAL FLOOR AREA OF THE BLOCK (SQM) (EXCLUDING BASEMENT) BASEMENT DELETE

1 12345 Sample description 123 12 123 Common

Floor Details

Block No. *
1

Floor Description *
12th Floor

Use *
Educational

Category of Use *
NA

Area of Use (sqm) *
123

Add

SL. NO. BLOCK NO. FLOOR DESCRIPTION USE CATEGORY OF USE AREA OF USE (SQM) DELETE

1 1 12th Floor Educational NA 123

Basement Details

Basement Identifier *
NA

No. of Levels *
1

Use of Basement *
123

Area of Basement (sqm) *
123

No. of Ramps (Basement) *
Total Floor Area

Width of the Ramp (m) *
Total Floor Area

Width of the Corridor or Driveway (m) *
Total Floor Area

No. of Staircases *
Total Floor Area

Minimum Width of the Staircase (m) *
Total Floor Area

Add

SL. NO. BASEMENT NO. OF LEVELS USE OF BASEMENT AREA OF BASEMENT (SQM) NO. OF RAMP (BASEMENT) WIDTH OF THE RAMP (M) WIDTH OF THE CORRIDOR OR DRIVEWAY (M) NO. OF STAIRCASES MINIMUM WIDTH OF THE STAIRCASE (M) DELETE

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Application for Issuance of Fire Safety Certificate (FSC) for Building (FSC) - New Application

Letter of Proof: *

Details Of Licensed Building Surveyor (LBS) Or Architect:

Architect or LBS? ☐ Yes ☒ No

Name of the Architect or LBS:

Class of the LBS:

Architect Registration No. or LBS License No.:

Address:

Pin Code:

Contact No. of Architect or LBS:

Validity Period of the License or Registration:

ADD

SL. NO.	ARCHITECT OR LBS	NAME OF THE ARCHITECT OR LBS	CLASS OF THE LBS	ARCHITECT REGISTRATION NO. OR LBS LICENSE NO.	ADDRESS	PIN CODE	CONTACT NO. OF ARCHITECT OR LBS	VALIDITY PERIOD OF THE LICENSE OR REGISTRATION	DELETE
1	Yes	Architect name	LBS class	12345	Test Address	700009	9876543210	28-01-2024	

Structural Engineer Details:

Name:

Address:

Pin Code:

Registration No.:

Contact No.:

Validity Period:

ADD

SL. NO.	NAME	ADDRESS	PIN CODE	REGISTRATION NO.	CONTACT NO.	VALIDITY PERIOD	DELETE
1	Engineer name	Engineer address	700009	12345	9876543210	28-01-2024	

Previous Application Details, if Any:

Previous Application ID:

Name of the Applicant in the Previous Application:

Reason for Rejection:

ADD

SL. NO.	PREVIOUS APPLICATION ID	NAME OF THE APPLICANT IN THE PREVIOUS APPLICATION	REASON FOR REJECTION	DELETE
1	12345	Applicant name	Repeated Proposal	

Other Details:

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Application for Issuance of Fire Safety Certificate (FSC) for Building (FSC) - New Application

Area of Transformers (sqm):

Location of Fire Pump room:

Existing Covered Area in Ground (sqm):

Whether the Aerial ladder can be moved around the building and adequate Open Space available beneath refuge area Available:

Refuge area at the Height (sqm):

Helipad (If more than 200 meters height):

Distance of Building from Transformers (m):

Area of Fire Pump room (sqm):

Whether completion certificate is required:

Fire Refuge Area:

Availability of Fire Shelf:

Basement Available:

Name And Address Shown On Recommendation:

Name to be Printed on the Recommendation:

Address to be printed on Recommendation:

CHS Application Details:

ADD

Application Date:

Plot No. Premise No. Holding No.:

Status:

ADD

SL. NO.	ADD	APPLICATION DATE	PLOT NO. PREMISE NO. HOLDING NO.	STATUS	DELETE
No Record Exists					

☒ I hereby declare that the above information is true to the best of my knowledge and belief I Accept *

Submit & Next >>

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Design & Developed by

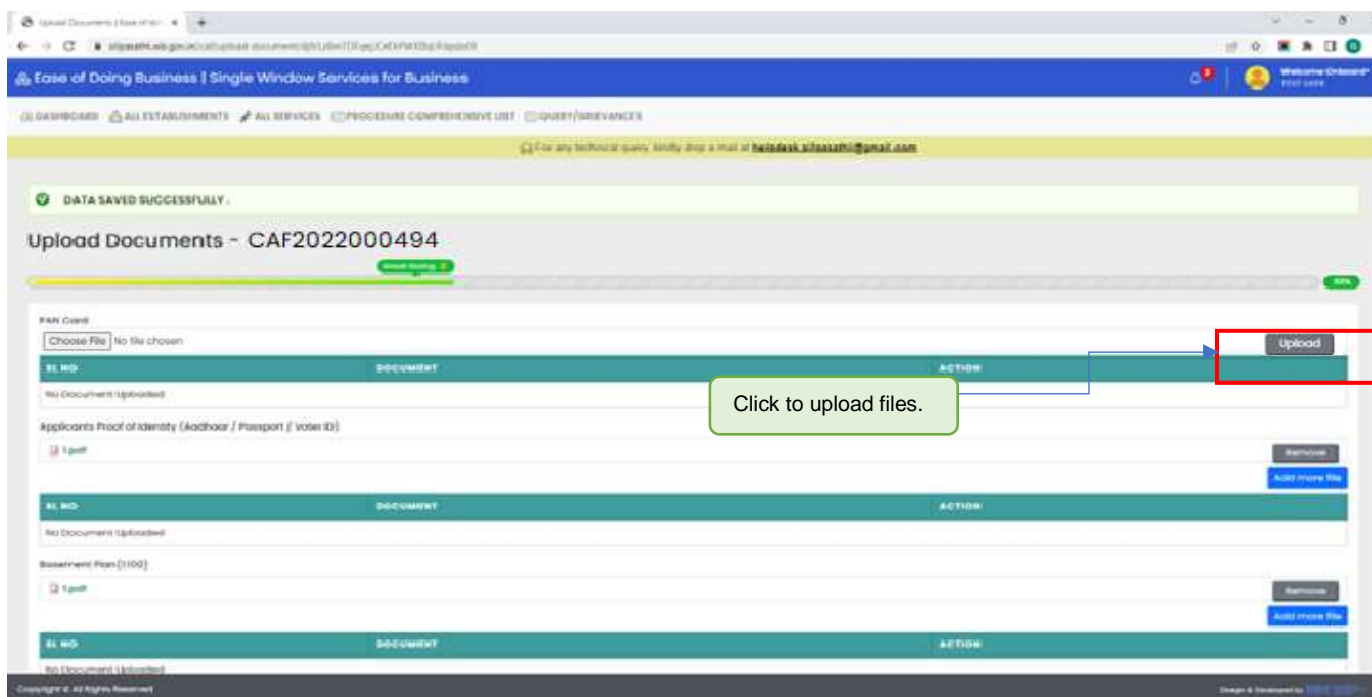
Upon completion of the application process along with document submission, the applicant clicks on the '[Submit](#)' button for final submission of the application.

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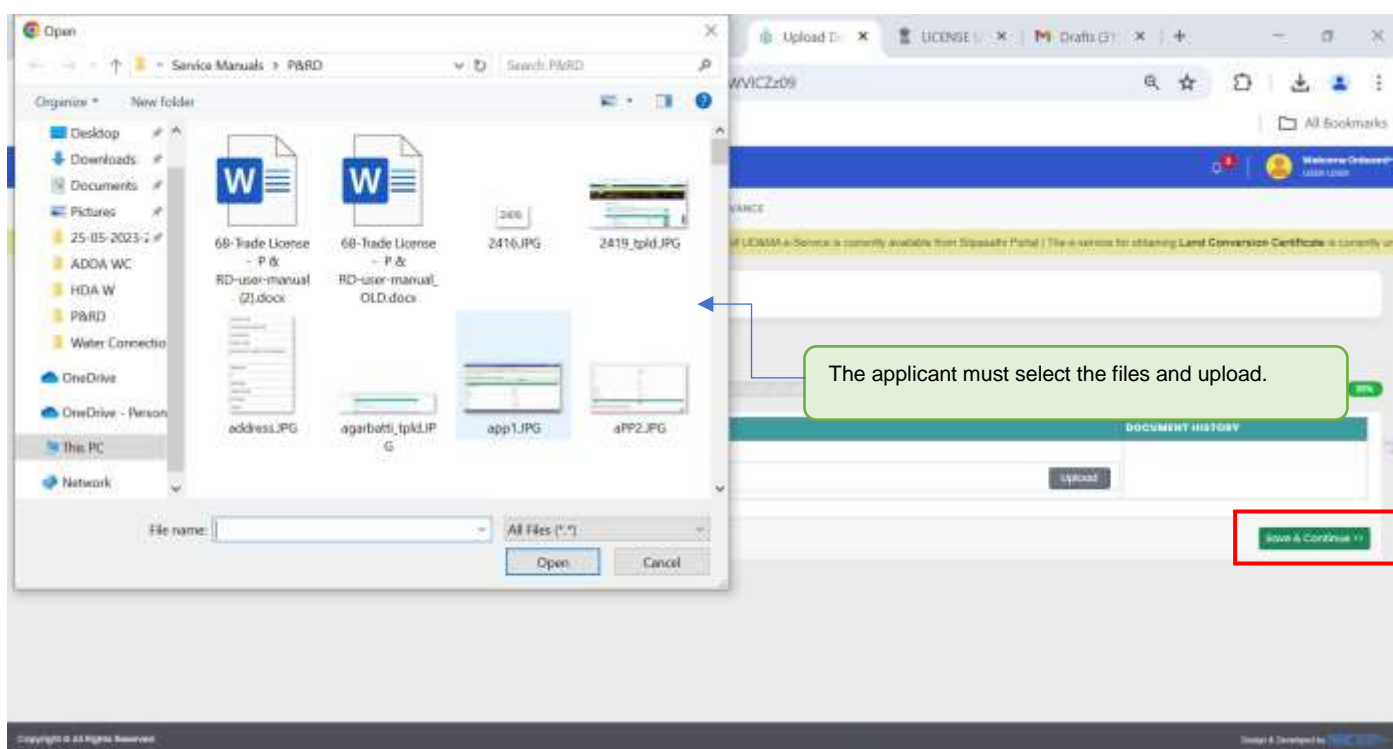
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The document submission process has been described below. Please refer to the screenshots below for detailed illustrations.



The applicant has to browse the required files in his system and upload them as described in the screenshots. A dialogue box appears after clicking on 'Browse'. Once the required file is selected, the applicant has to click on 'Upload' button to upload the files successfully.

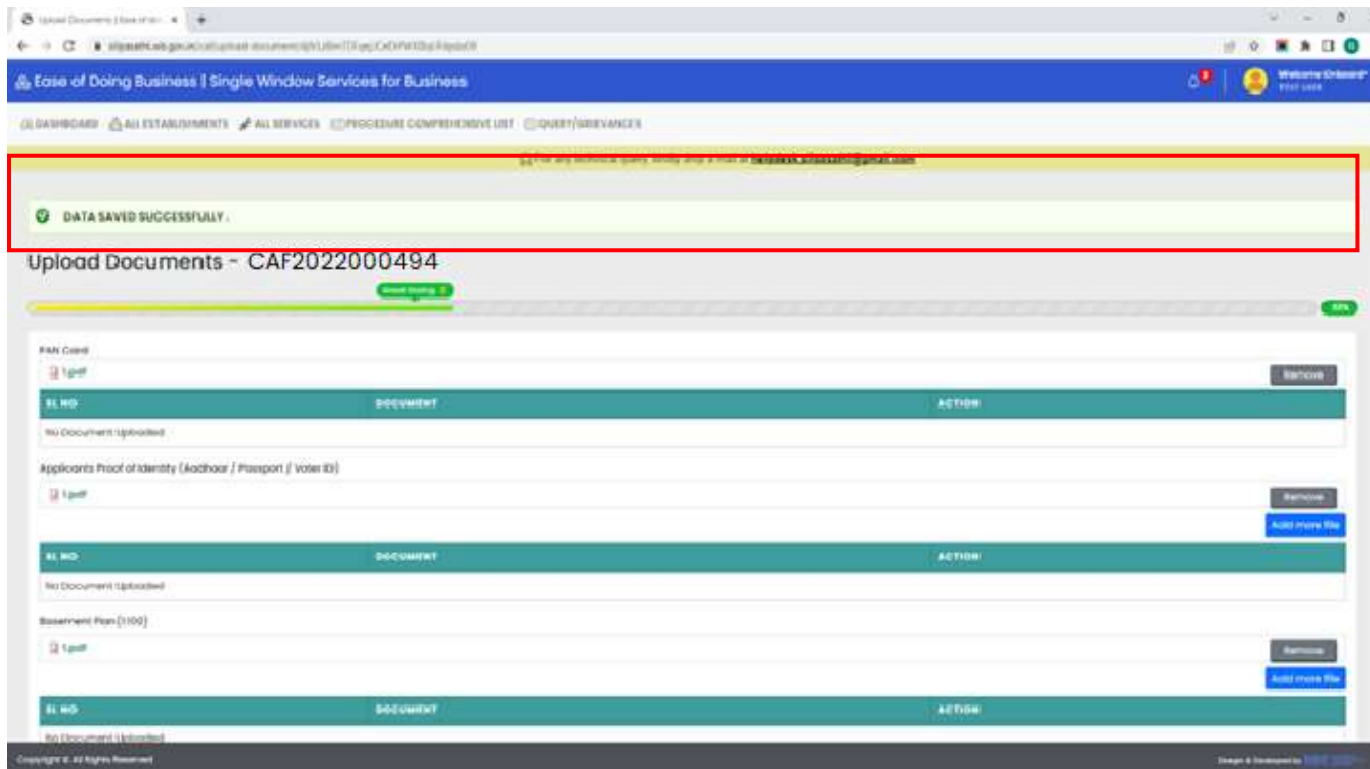


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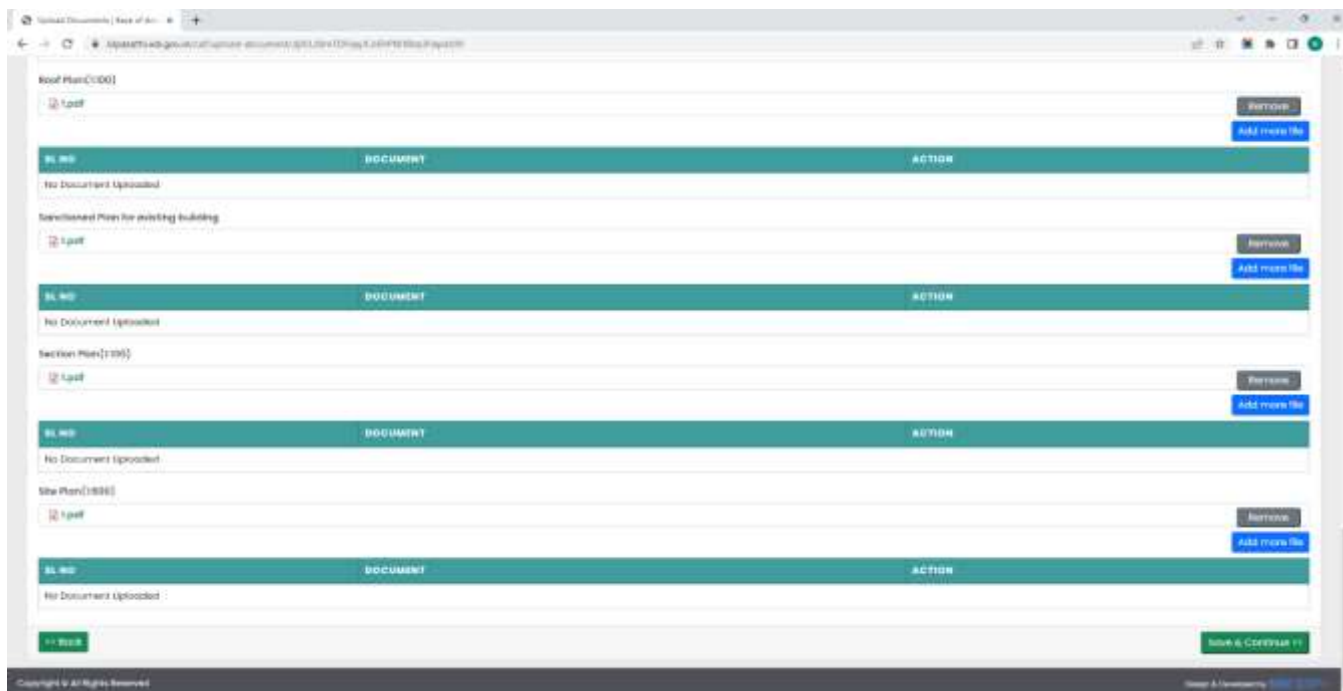
The applicant is required to upload **required documents** in **pdf format** as illustrated in the screenshots. After filling the application form and uploading the required documents the applicant has to click on '**Save and Continue**' to proceed with the application.



The screenshot shows the 'Upload Documents' page for application CAF2022000494. A green banner at the top states 'DATA SAVED SUCCESSFULLY'. Below this, a table lists documents to be uploaded:

SL NO.	DOCUMENT	ACTION
1	PAN Card	Remove
2	Applicants Proof of Identity (Aadhaar / Passport / Voter ID)	Remove
3	Basement Plan (100)	Remove
4	Roof Plan (1000)	Remove

Each row has a 'Remove' button and an 'Add more file' button. The bottom of the page has a 'Save & Continue' button.



The screenshot shows the 'Upload Documents' page for application CAF2022000494. A table lists documents to be uploaded:

SL NO.	DOCUMENT	ACTION
1	Roof Plan (1000)	Remove
2	Sanctioned Plan for existing building	Remove
3	Section Plan (100)	Remove
4	Site Plan (1000)	Remove

Each row has a 'Remove' button and an 'Add more file' button. The bottom of the page has a 'Save & Continue' button.

The applicant shall review the filled in application form and proceed for final submission of application. Once reviewed, the applicant shall also be required to click on the Declaration checkbox on the bottom left of the application page before proceeding to '**Submit**' button, as illustrated in the screenshots below.

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Application Form

Common Application Form Preview - CAF2022000494

PARAMETERS	INPUTS
Saltation:	Nil
First Name	Shrestha
Middle Name	
Last Name	Shrestha
Date of Birth	26-01-1998
Age	25
Gender	Female
Date of Application	02/12/2022 18:45:05
Mobile No.	9876543210
E-mail	test@pqr.com
Address Code No.	9876543210
PIN Number	03-49-10000
Address of the Property	

Address of the Property

COUNTRY	India
State	West Bengal
District	Burdwan
Sub-Division	Kulikola
Rural or Urban	Urban
Block (Municipality/Municipal Corporation)	Chandranagar
Block (Municipality/Municipal Corporation Name)	Burdwan
Village or Ward	
Post Office	
Police Station	Ashtabari Road
Address Line 1	Sample Addressline
Address Line 2	
PIN Code	700000
Nearest Fire Station to the Premises	Central Avenue
Plot No./Building No./Premises No.	12345
Applicant Type	
Applicant Type	Owner
Communication Address	
Country	India
State	West Bengal
District	Burdwan
Sub-Division	Kulikola

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Common Application Form For:

Name to be Printed on the Recommendation: _____ Address to be printed on Recommendation: _____

Plot No. Form No. Holding No.: _____

STATUS: _____

SL. NO.	NAME	APPLICATION DATE	FILED NO. PRINTED NO. HOLDING NO.	STATUS
UPLOADED SUPPORTING DOCUMENTS				
1	Key location Plan(1:4000)			View
2	Site Plan(1:600)			View
3	Section Plan(1:100)			View
4	Floor Plan(1:300)			View
5	Basement Plan(1:100)			View
6	Master Plan with ground floor showing fire escape area statement in sq meter (1:200 / 1:250)			View
7	Roof Plan(1:100)			View
8	F.A.R. introduction showing Details of Area			View
9	F.A.R. calculation showing Calculation of Parking Area			View
10	Transformed Plan for existing building			View
11	Other supporting documents			View
12	Applicant's Proof of Identity (Aadhaar / Passport / Voter ID)			View
13	Proof of Power of Attorney			View
14	FAR			View
15	Completion Certificate for existing building			View

☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Submit

Declaration Statement

Click to submit application.

On clicking on 'Submit' link, the following webpage appears post submission of application with updated Status.

Ease of Doing Business | Single Window Services for Business

Dashboard | All Establishments | All Services | Procedure Comprehensive List | Query/Grievances

For any technical query, kindly drop a mail at helpline@silpasathi@gmail.com

Current Status- CAF2022000494

NAME OF THE SERVICE	STATUS	CURRENT STATUS	ACTION TAKEN DATE
Fire Safety Recommendation	Pending	Completed	
Pre-received	Pending	Pending	
Application is Pending state not yet action for stamp/fee	Pending	Pending	
Auto generated	Pending	Pending	
Accepted for official inspection	Pending	Pending	
Official inspection done sent to the department	Pending	Pending	
Sent back to Applicant	Pending	Pending	
Hard Copy of Document Received	Pending	Pending	
Forwarded for Issuance	Pending	Pending	
Forwarded to Govt	Pending	Pending	
Accepted for Power of Attorney	Pending	Pending	
Power of Attorney	Pending	Pending	
Forwarded for Registration	Pending	Pending	
Forwarded for Sealing/Registration	Pending	Pending	
Forwarded for Sealing/Stamp	Pending	Pending	
Sent back to Deputy Director	Pending	Pending	
Sent back to Govt	Pending	Pending	
Sent back to immediately previous status	Pending	Pending	
Sent back to rejected	Pending	Pending	
Sent for Sealing/Stamp/Registration	Pending	Pending	
Waiting for Hard Copy of Document	Pending	Pending	
Sent back to applicant for appropriate payment	Pending	Pending	
Approved	Pending	Pending	

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The applicant /user shall be notified via SMS and email on his registered phone number and email id respectively. The applicant receives notifications at different stages of the application - application submission, application approval, etc.



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Silpasathi | State Single Window Portal for Industries

Current Status : Application Is Pending Under MA/RU/DFO/DD Director /DO [Action To Be Taken By - Department
Application Is Pending Under MA/RU/DFO/DD Director /DO]

PARAMETERS	INPUTS
AJIN NO	ZD94Q40030000937
Solution	M
First Name	SAADU
Middle Name	
Last Name	PRAHARAJA
Date of Birth	06-10-1995
Age	22
Gender	Male
Date of Application	10/08/2024 12:03:54
Mobile No.	7420996447
E-mail	sasadny67@gmail.com
Aadhaar Card No.	352300000548
PAN Number	AEPPF9EOK
Address of the Property	
Country	India
State	West Bengal
Complete Address	District - Howrah, Sub-Division - Howrah Sadak, Rural or Urban - Purbis, Block/Municipality/Municipal Corporation - Bock, Block/Municipality/Municipal Corporation Name - Sarkisi, Village or Ward - Post Office - ALAMPUR, Police Station - SANKISI, Address Line 1 - PLOT NO-2/ONGA COMPLEX-II-B BOMBAY ROAD,KUMPURDI-NER KALODIA AT MEDUA ALAMPURI-25P3-SABHANLEET-HOWRAH-71002, Address Line 2 - MADHILA DEEM PRACHARYAT COMBINED RVS DNG NBP-IIS[P]RPLTTP[LSLNDG-13-RSITRL ULKHA TAN-KOTI-438-442-ACT EC-23SLTE, Pin Code - 71002, Nearest Fire Station to the Premises - Howrah, Plot No./Building No./Premises No. - 31

NIC

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Upload Documents - CAF2024681838

Key Location Plan(1:4000)

Choose File No file chosen Upload

Site Plan(1:800)

Choose File No file chosen Upload

Section Plan(1:300)

Choose File No file chosen Upload

Elevation Plan(1:400)

Choose File No file chosen Upload

Floor Plan(1:800)

Choose File No file chosen Upload

F.A.R. Calculation Showing Details Of Area

Choose File No file chosen Upload

F.A.R. Calculation Showing Calculation Of Parking Area

Choose File No file chosen Upload

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Upload Documents - CAF2024681838

F.A.R. Calculation Showing Calculation Of Parking Area

Choose File No file chosen Upload

Sanctioned Plan For Existing Building

Choose File No file chosen Upload

Proof Of Power Of Attorney

Choose File No file chosen Upload

Completion Certificate For existing Building

Choose File No file chosen Upload

Basement Plan(1:800)

Choose File No file chosen Upload

Master Plan With Ground Floor Showing Floor Area Reserved In Sq Meter (1:800 / 1:300)

Choose File No file chosen Upload

Roof Plan(1:800)

Choose File No file chosen Upload

Back Save & Continue

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User Manual

Fire Safety Recommendation

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

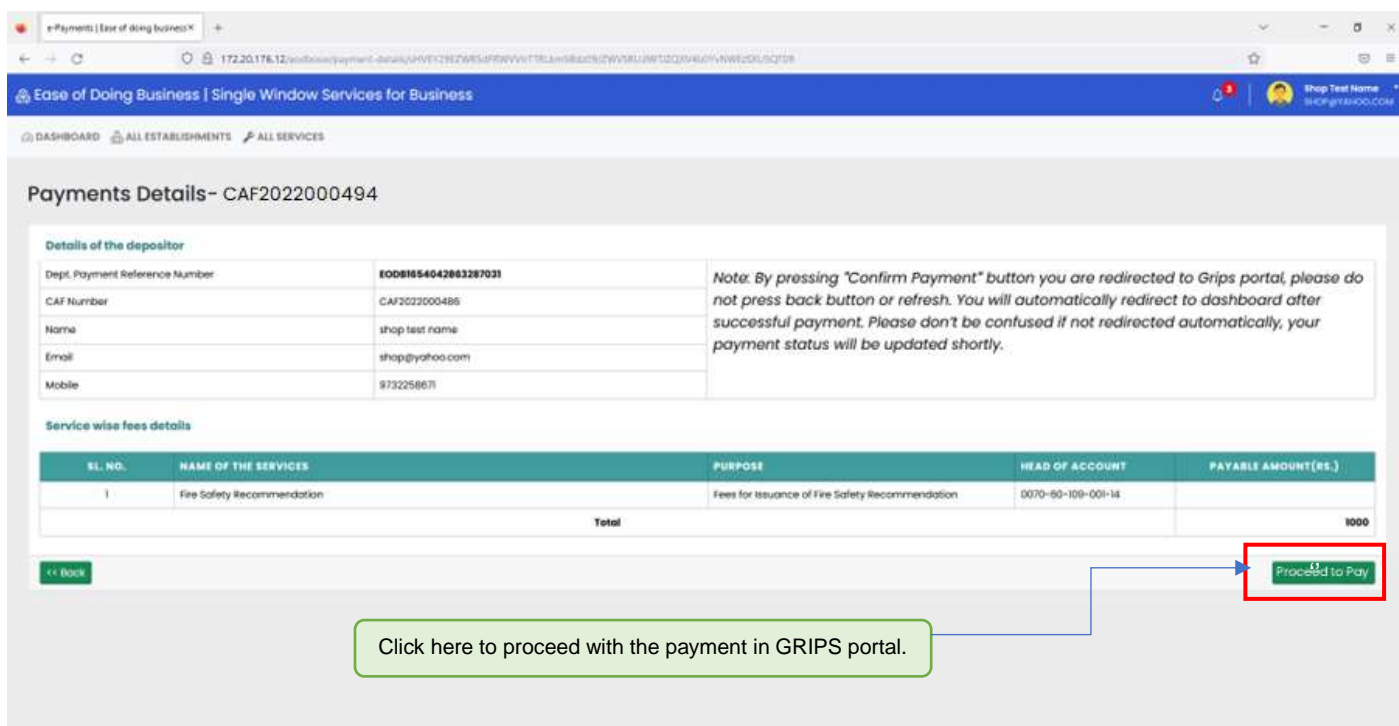
2. Online Payment of fees

The applicant is now required to pay the required fees based on the application filled by the applicant. The applicant has to click on '[Pay Now](#)' option and proceed with the payment procedure. The screenshot below provides an illustration:

Applicant's Dashboard



The payment procedure has been illustrated as per the following screenshots. The applicant can proceed with the payment after clicking on the '[Proceed to Pay](#)' option.



The applicant is redirected to the **GRIPS portal** to complete the payment process. The applicant shall be able to choose between various modes of payment methods for fees payment.

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Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Government Receipt Portal System

Please review the details carefully below and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

Depositor Details		Mobile No.	Phone No.	Email
Depositor Name:	shop test name	9702258671		shop@yash.com
Address1:				Address2:
Kolkata				

1. Fire Services → ₹1000

Department Details		Organisation Name:	User Type:	Period From:
Organisation Type:	Government	Fire Services	Citizen	04/11/2023
Period To:	04/11/2023	Remarks:	Identification No:	Ref No:
		Payment for Revision of Fire Safety Recommendation	8273012021467540279	CAF202300444

Service and Tax Details			
Subservice Name:	Hsk Description:	Head of Account:	Amount:
Service Fees	Fees Under West Bengal Fire Services Act- Service Fees	8870-68-109-001-14	1000

TOTAL: ₹1000

Rupres One Thousand only.

☐ Verified and checked

Government Receipt Portal System

GO TO GRIPS 1.0 | ABOUT US | CIRCULARS | CONTACT US | INFORMATION | GET HELP

₹IPS 2.0

Search our pages and functionalities

LOGIN

Finance Department
Government of West Bengal

Payment

Review and Confirmation

Payment Mode *

SBI Epay

Payment Mode and Bank Selection

Bank *

SBI EPay

Transaction Details

BACK

NEXT

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Fire Safety Recommendation

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Depositor Details:

Depositor Name	Mobile No.	Phone No.	Email
Shop/Dept Name	9782228671		shop@yahoo.com
Address 1			Address 2
Address 3			

Transaction Details:

GRPS Payment ID	Transaction Date	Payment Mode	Bank
94110222983298984	04/11/2022 16:49:06	SBM Ipse	SBM Ipse

1. Fire Services → ₹1000

GRN Details:

GRN	Organization Type	Organization Name	User Type
1902222955298298	Government	Fire Services	Citizen
Period From	Period To	Remarks	Identification No
04/11/2022	04/11/2022	Payment for - Review of Fire Safety Recommendation	02730120221967840073
Ref No			
CAT2022008496			

Service and Tax Details:

Subservice Name	HSN Description	Head of Account	Amount
Service Tax	Fees Under West Bengal Fire Services Act- Service Fees	0079-65-109-031-14	1000

The applicant can choose his required mode of payment.

SBIPay

Safe (POS) devices within India. For card not present (Domestic and International) transactions Card holder has to enable the card for such transaction by using Bank Card application.

Payment Details

Debit/Credit/Prepaid

Cards

Internet Banking

UPI - BHIM UPI

Wallets

By NEFT

Please enter your card details

Card Number

Expiry Date/Valid Thru

CVV/CVC 4-5BC

Name of the card holder

Use your GSTIN for claiming input tax (Optional)

Order Summary

Order No.: 192022230131488648

Merchant Name: GRPS Finance Dept West Bengal

Amount: 500.00

Processing fee:

GST:

Total:

APM ID: P01TRANS990

You can check the transaction status using the following link - Click Here

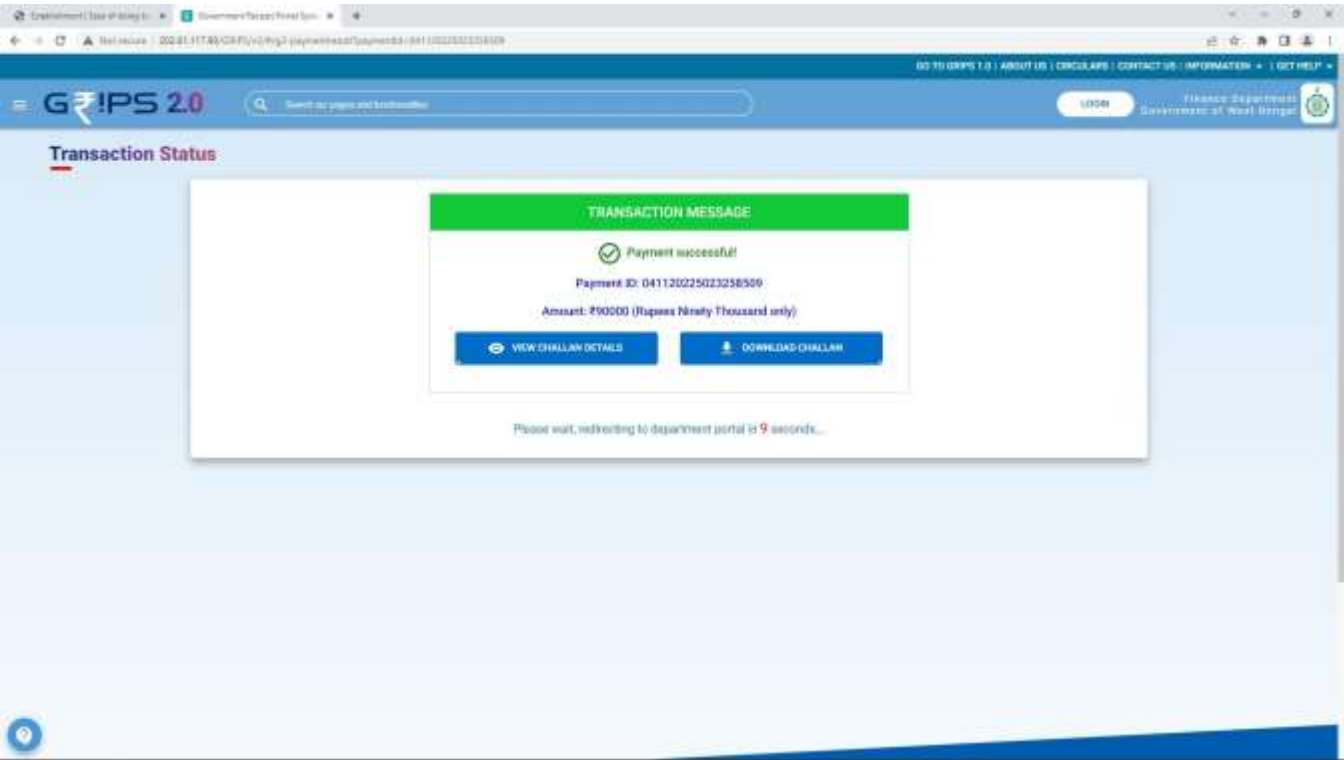
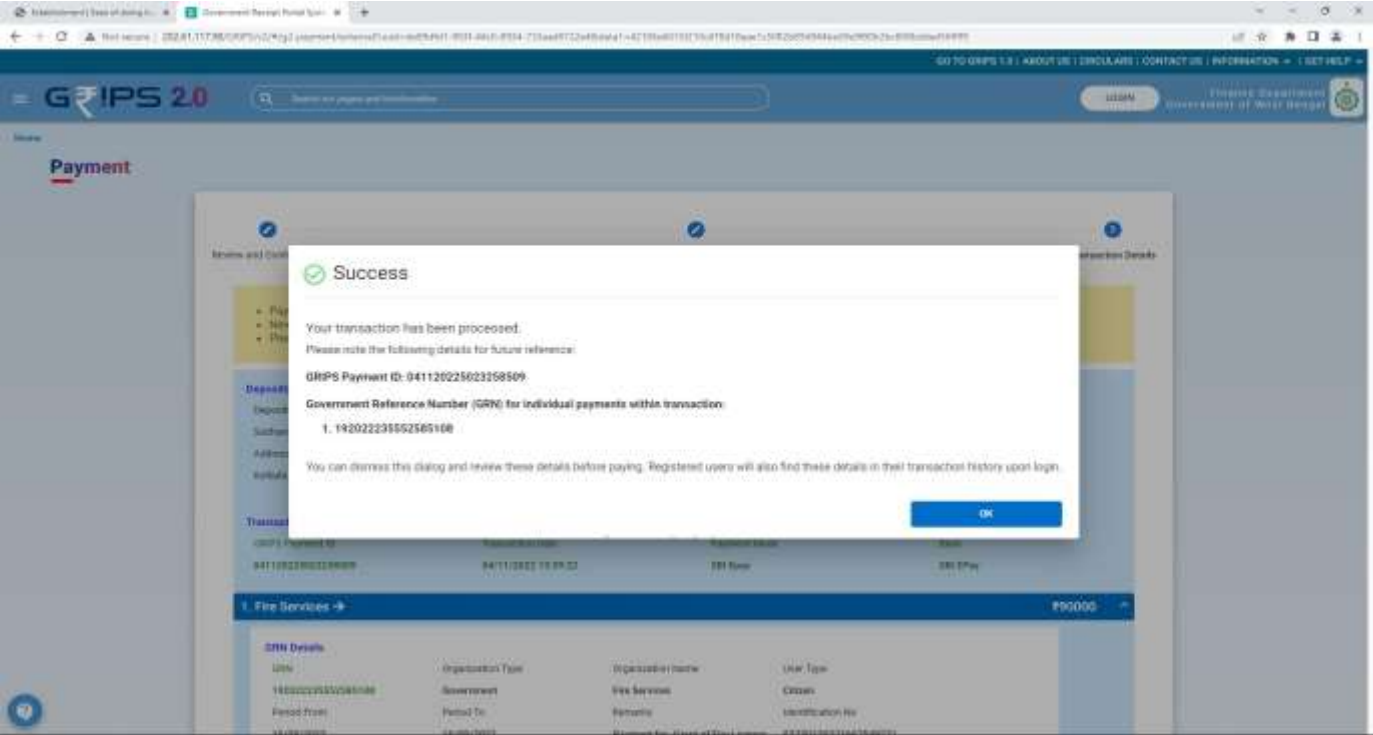
Select payment mode.

Payment amount displayed

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After successful payment of fees, the applicant can see the latest status of his application in the Status Dashboard.

Current Status- CAF2022000494

NAME ON THE SERVICE	ACTION TITLE	CURRENT STATUS	ACTION TAKEN DATE
Fire Safety Recommendation	Applied	Completed	
	Pending	Pending	
	Forwarded	Completed	
	Application is Pending under H&P/2022/22000494	Completed	
	Fee Evaluation	Completed	
	Accepted for office inspection	Pending	
	Office inspection date sent to the department	Pending	
	Send back to Applicant	Pending	
	Send Copy of Document Received	Completed	
	Forwarded for insurance	Pending	
	Forwarded to DDC	Completed	
	Accept for Fee Payment	Pending	
	Fee Paid	Completed	
	Forwarded for Inspection	Pending	
	Forwarded for Sealing Classification	Pending	
	Forwarded for Seal Back	Pending	
	Send back to Deputy Director	Pending	
	Send back to DDC	Pending	
	Send back to immediately Previous user	Pending	
	Send back to Inspector	Pending	
Send for Consulting Td Meeting	Pending		
Waiting for Send Copy of Document	Pending		
Send back to applicant for appropriate payment	Pending		
Approved	Pending		

Latest status updated.

3. Track Status of Application

The applicant has to click on 'Check Status' to view the latest status of the application.

Applicant's Dashboard

Click on 'Check Status' to check the latest status of the application.

Check Status

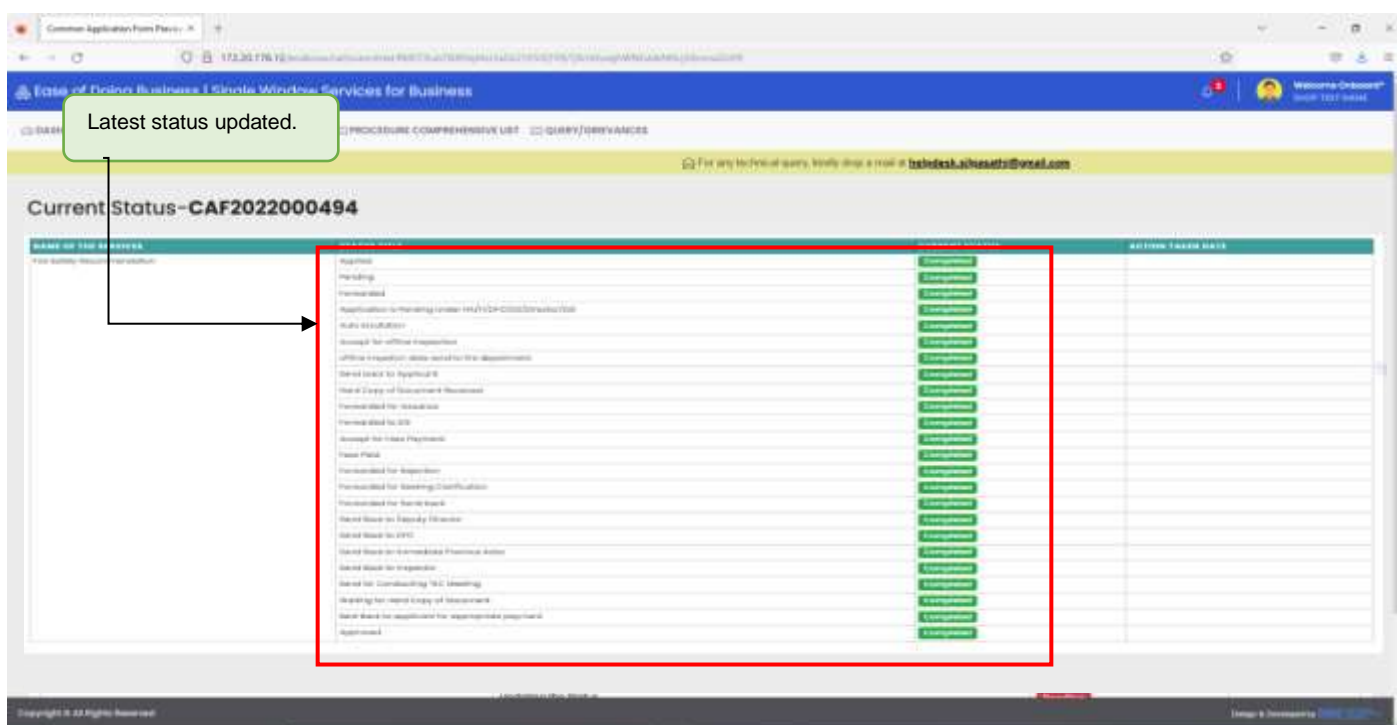
Note: Latest status can be seen any time through Applicant's Dashboard

Current status appears in the Status Dashboard (Screenshot below).

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Note: Applicant can click on 'Check Status' at periodic intervals and can view the latest status of the application

4. Online Download of final approval certificate



Note: Latest status can be seen any time through Applicant's Dashboard

The applicant shall now be able to download the final certificate after final approval of application. The applicant has to click on 'View and download' icon to download the Final Approval Certificate issued.

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Fire Safety Recommendation

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Application Form View Details

Click to download certificate

PARAMETERS	INPUTS
Acknowledgement	View & Download
Demand Note	View & Download
Invoice/Certificate	View & Download
Registration Number	F1A2318220400484
Registration Date	07/09/2022
Name	Abh. S. S.
Date of Birth	01-09-1998
Age	24
Gender	Male
Mobile No.	9810000000
E-mail	ab@com
Business Card No.	0104444444
Pin Number	700000
Present Address	
Country	INDIA
State	West Bengal
District	Chowdhury
Block	Chowdhury

100_Certificate.pdf

C:\Users\Admin\Documents\Received\100_Certificate.pdf

1 of 1

Government of West Bengal
Office of The Deputy Director
West Bengal Fire & Emergency Services
Station Road, P.O. & P.S. Bhat, District: Darjeeling, Pin - 726001

Memo no. F1A2318220400484 Date: 04-11-2022

From:
Deputy Director
North Zone, VED Wing,
West Bengal Fire & Emergency Services

To: Sample Name
Sample address

Sub: test

Application Reference: (2022/04/04/04) (2022/04/04) dated on 04-11-2022 regarding the test

The plan submitted by you was scrutinized and marked as found necessary from Fire Safety point of view. In returning the set of plan with recommendation, this office is issuing **Revised Fire Safety Recommendation** in favor of the proposed building subject to the compliance of the following fire safety measures:

Recommendation:
test

Deputy Director
West Bengal Fire & Emergency Services


Memo No. F1A2318220400484

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Fire Safety Recommendation

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

The certificate as downloaded

 Government Of West Bengal Office Of The Deputy Director West Bengal Fire & Emergency Services Station Feeder Road, P.O & P.S Siliguri, District: Darjeeling, Pin - 734005	
Memo no.:FSR/0225186220400464	Date: 04-11-2022
From: Deputy Director North Zone, HQ Wing, West Bengal Fire & Emergency Services	
To: Sample name Sample address	
Sub: test	
Application Reference : OSWP(Shilpasathi) (CAF-CAF2022000494) received on 02-11-2022 regarding the test	
The plan submitted by you was scrutinized and marked as found necessary from Fire Safety point of view. In returning one set of plan with recommendation, this office is issuing Revised Fire Safety Recommendation in favor of the aforesaid building subject to the compliance of the following fire safety measure.	
Recommendation: test	
Deputy Director West Bengal Fire & Emergency Services	
<small>The authenticity of this document can be verified by accessing the URL: edistrict.wb.gov.in and then clicking on the "Verification of Digitally Signed Document" link and keying in the Unique Number : 0225186220400081. Page : 1</small>	

User Manual

Fire Safety Recommendation

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

5. Third Party verification details

Third party verification is a process by which any independent user / third party verifies an individual's license and registration details online check authenticity of the Certificate without logging into the portal.

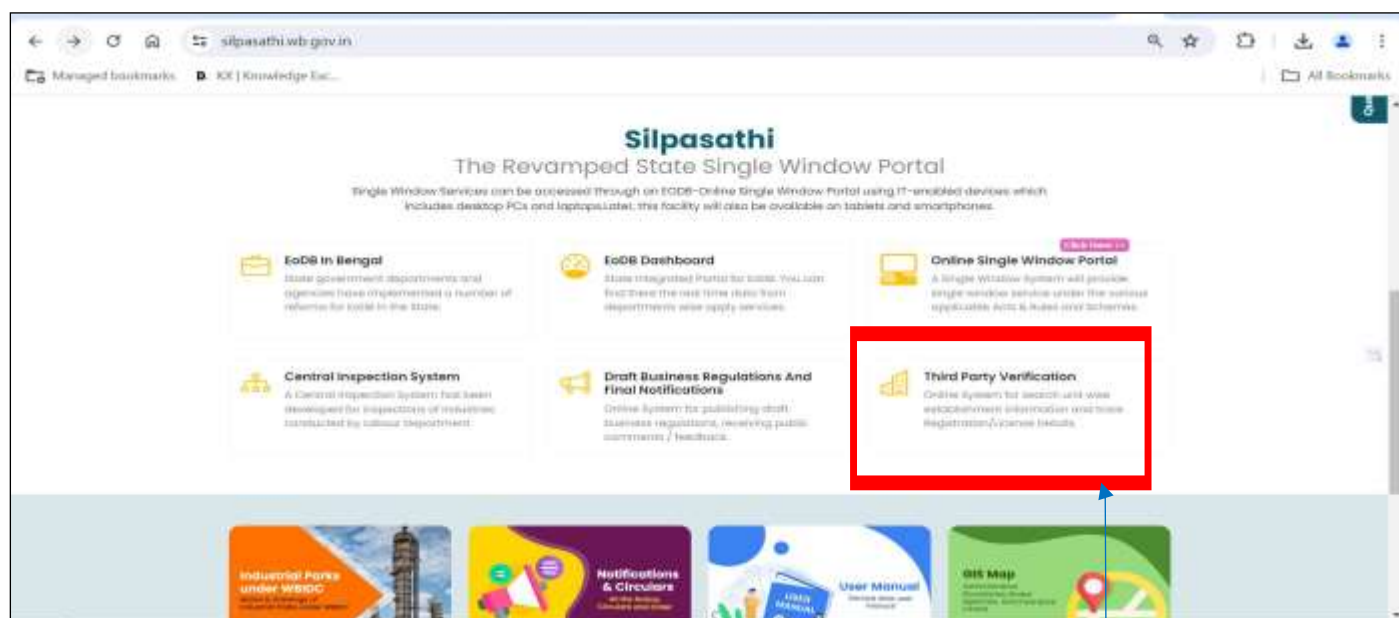
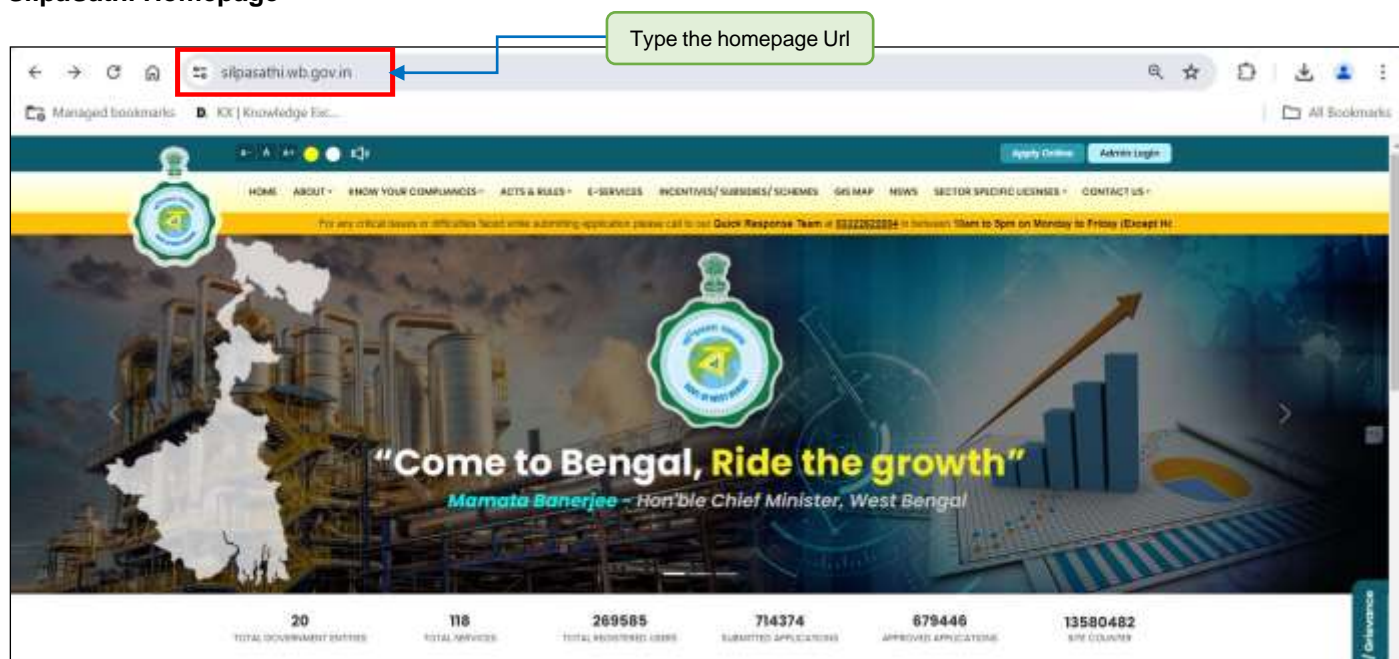
Third part verification process

The applicant or any user has to log in to www.silpasathi.wb.gov.in.

A user (any third party) needs to click on '**Third party Verification**' section in the homepage and enter registration number / license number and then click on 'Search' link, for Verification of Certificate.

(Screenshots below):

SilpaSathi Homepage



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Fire Safety Recommendation

Provided as a service through 'SilpaSathi' the Online Single Window portal of State (WB)

Applicant selects the service and then enter the Certificate/ Approval number in the text box beside it and clicks on 'Search' to view details of certificate.

silpasathi.wb.gov.in/third-party-verification

User can also directly use this url

Third Party Verification

Track Registration/License details through Silpasathi Portal

Select Services *
Allocation of land in industrial Area (WBDC) - (Industry, C -

Registration Number / License Number / Others *

Search

Sl No.	Service Name	Department Name	Action
1	Brand/Label Registration	Finance (Excise Directorate)	Click Here >>
2	Building Plan Approval	UDSMA	Click Here >>
3	Issuance of approval post plan inspection	UDSMA	Click Here >>
4	Issuance of Occupancy Certificate	UDSMA	Click Here >>

Query / Complaint

Enter Registration number/ License number to view details.

silpasathi.wb.gov.in/third-party-verification/K2NFZU2MXp2U0ZEQRHbJVwbE9Rda09/NmVKMXdLc0R5HpDRmWSzE0ciVd209

Third Party Verification

Track Registration/License details through Silpasathi Portal

Select Services *
Fire Safety Recommendation - (Fire and Emergency Serv

Registration Number / License Number / Others *

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Search

All efforts have been made to make the information as accurate as possible. Contents of this site are owned and maintained by Department of Industry & Commerce, Govt. of West Bengal as well as WBDC (West Bengal Industrial Development Corporation) National Informatics Centre (NIC), will not be responsible for any loss to any person caused by inaccuracy in the information available on this Website. Any discrepancy found may be brought to the notice of Department of Industry & Commerce, Govt. of West Bengal as well as WBDC (West Bengal Industrial Development Corporation). This site is best viewed in Firefox, Chrome.

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